

SPECIAL INSTRUCTIONS FOR REGISTERING FOR THE SAT

SAVE THIS SHEET FOR FUTURE REFERENCE

The SAT Test will be on Saturday, **March 13, 2021** at **Minnetonka Middle School EAST**. Please drop your child off at the **main or cafeteria entrance** between **7:30** and **8:00 AM**. No student will be admitted after 8:15 a.m. Students should report to the cafeteria to check in and receive a testing room assignment. Bring a calculator and pencils! Students may bring a snack and beverage to have during break time. Students may be picked up at approximately 12:30 PM the drop-off entrance.

Registration should be completed on-line at <http://www.ctd.northwestern.edu/program/numats>
Look for blue box (located in lower right side of page). Click on arrow: APPLY NOW FOR SAT

You will need the school's NUMATS #, test center code (all found below), credit card # and expiration date.

Please REGISTER: **BEFORE Feb. 5 2021**. No registrations will be accepted after **Feb. 11, 2021**.
Complete each STEP as directed below.

My CTD Toolbox

If **NEW**: **CREATE** an account: click **Green box**: Get Started **Set up**: Household Account and Student Account. (you do not need to fill out *How did you hear about us?*) Program applying for is ASSESSMENT. **Choose a Program**: Select NUMATS **Register for Testing (Grades 3-9) Add Student**

If a **RETURNING Customer**: **LOG-IN** with email/password if returning. Select your student's name Click Apply Now

- STEP #1 Parent Information:** Name, Mailing Address, Phone Number
Choose an existing student or add new student
- #2 Student Information:** Student Name, Birth Date, Gender
Student Qualifying Information: check one of these three boxes, five are listed
___ Qualifies for school's gifted program (only WINGS/HP, HONORS, ADV.MATH or ACCEL SCI)
___ Nominated by parent or teacher (not HONORS or WINGS or past participant)
___ Past participation in NUMATS (ONLY 8th graders if the student took SAT last year in 7th grade)
- #3 Test Choice:** select SAT or ACT **Grade:** 7th or 8th
Special Requests: check any that apply (late registration, **documented disability**,
or a non-Saturday test date for religious reasons (Mtka does not have a Sunday test center))
- #4 School:** Box: **Find my school**-Enter ID Number: **8300599** City: Minnetonka State: MN Click: Search
Click: Minnetonka Middle School East/West
Find a Test Center: right hand side: enter **SAT** test site code: **24189** **SAT** date: 3-13-21 **SUBMIT**

**PLEASE do NOT give out these test site codes! They are for Minnetonka Middle School students only.
No High School students will be allowed to test at this site.**

IGNORE: Alternate test date/center

If you need an alternate date/site because you cannot test on given dates – please call

Please do not include essay – we do not recommend

NUMATS and Minnetonka does not provide score comparison; prompts are geared towards high school students

IGNORE: Additional Score Reports

#5 **Other Requests:** Check any that apply: **Financial Aid** – only for students who qualify for free or reduced lunch (follow process outlined in FAQ or email Zachman)
Choose Y/N is you want to receive Private School Information
Agreement to Policies (click continue to agree)

#6 **Confirmation:** Verify the information you entered is correct. Finish and Pay
Cost: SAT NUMATS fee: \$45 SAT Test Fee: \$52 TOTAL = \$97

Register another student for same test as above student or
Register current student for another test at this point

Credit Card Information: Selecting payment method by entering credit card info.

DAY of TEST: Students should bring...

1. **TEST CENTER ADMISSION TICKET**
2. **Student ID FORM (found in your NUMATS Toolbox) or Minnetonka Middle School Website.**
3. Pencils - #2 with erasers no mechanical
4. Calculator
5. Water
6. Snacks

All prep materials (practice materials) found in NUMATS Tool box.

The later you register, the later you will receive admission ticket...some as late as the day before the test. Suggestion: Do Not DELAY

If you do not received your student's admission ticket by
March 3 call **SAT customer service: 866.756.7346 8:00-6:00 EST M-F**

Questions? Please email Deborah Zachman, deborah.zachman@minnetonkaschools.org and leave contact information so I can call or email.

Want to PRACTICE??

1. **College Board** <http://sat.collegeboard.org/practice/>
2. **Princeton Review** <https://www.princetonreview.com/> test prep tab – choose test
3. **My CTD Tool Box: #2** Guides for both the SAT and ACT
Practice Questions for both the SAT and ACT
4. **Khan Academy** <https://www.khanacademy.org/>