



Minnewashta PTO Meeting, January 10, 2023, 6:00 pm

Attendees:

Tara Pitkin, Gretchen Padget, Sarah Sirna, Stephanie Berner, Nicole Nejezchleba, Andrea Zellmer, Sarah Wexler, Cindy Andress, Stephanie Woodstrom, Kali Sundquist, Laura Richardson, Heidi Post

Absent Board Members:

1. November Minutes – Sarah Wexler

- Motion to approve November 2022 meeting. Motion approved.

2. Treasurer Report – Gretchen Padget

- Review of the November/December Treasurer report

3. VP Report – Tara Pitkin

- Renew subscription for Rocket Math for all of 3rd grade (135 students) - \$225 — approved - need to renew by 1/18/23
- Winter Family Night “Dance Your Socks Off” — February 3rd @ 6:00 - 8:00 pm
 - Location - West Gym
 - Can set up starting at 4:45 pm in Gym and Cafeteria starting at 5:30 pm
 - Logistic - coats can be put in the student lockers
 - DJ is booked \$200 and \$70 for each light (4 lights) — non strobing lights — Sarah S is working on the contract. We can create our own playlist - involve the students in choosing the playlist - reach out to teachers and have each class come up with 4 songs — 2 hour playlist - Heidi will reach out to the teachers for this list
 - Service Event:
 - The Drawer — collecting socks & underwear - 1/30 through 2/3
 - Classroom collection - grade level contest and can use scholastic funds for book prizes - Collection bins can be set up in the front hallway
 - Bins will be available for families to bring donations to the event
 - Dress Day if you donate socks
 - Make Valentines to be delivered to a Senior Living location
 - Food Options at the event:
 - Kali is looking into Food Truck options - Minnesota Food Truck Association

Association

- Other suggestions: Kowalski's, snacks from Costco - case of pirates booty, animal crackers, etc.
- Decorations - start decorating at 4:45
 - streamers and balloons in the gym
 - Picture wall with photo props
 - Projectors to illuminate walls and ceilings
 - Glow sticks and beads
 - High school volunteers to help decorate and setup and also to supervise
- Tonka Pride — will have a table set up in cafeteria
- Communications - Flyers to bring home and posted throughout the school, MWA Facebook page, Cindy's Newsletter
- School End of Year Carnival — tentative date Friday, 6/2 @ 5:00 pm — to be an outdoor event with fun stations:
 - Activities: Band (Jolly Pops), Cake Walk, Photo Booth, Unicyclist, Magician
 - Biffy's to be onsite
 - Signup genius for volunteers and Tonka Serves

6. Volunteer Coordinator - Kali Sundquist

- Will create a Sign-up Genius for volunteers for Winter Party, MWA parent page, and MWA page

7. Tonka Pride – Laura Richardson

- Pop-up for Winter Party

8. Staff Appreciation Update – Laura Richardson

- Chipotle Lunch was a success and staff really enjoyed it. The cost was high so looking into other vendors for future food needs. Continue to work with parent owned vendors such as Jimmy Johns, Chanhassen Brewery, etc.
- Upcoming events:
 - Lunch to be provided during Conferences with a Gift
 - Coffee drops
- Miscellaneous - Staff Bathroom updates - stocking the bathroom and decorating

9. Principals Report – Cindy Andress

- Mushers Event — week long event in the classrooms - the week of January 30th
- Currently enrolling Kindergartners for next year
- Winter Classroom parties were a success and many parents attended
- Friendship Parties are on 2/14/23 - Sarah S will send info to the room parents

9. President's Report – Sarah Sirna & Heidi Post

- PTO By-Laws & Staff Enrichment - Sarah S is sending out the bylaws to the group for review. Tara is sending out the Enrichment request form to the group to review to discuss at the next meeting.

- Engagement Opportunities:
 - Magician: \$325 per hour and can split 3 classrooms in the hour. One big event is an option also. Approx. \$4,225 for all classrooms
 - Mike the Reptile Guy - waiting to hear back from him. Discussion over if we want an in-classroom event or a larger gym event for all. Need more info on cost and activity before making this decision.
 - Gretchen is reaching out to Radzu for cost - they are able to accommodate larger groups
 - in April - do 3 shows in one day, split into 2 grade levels per show, use the East Gym, 45 minute shows
 - Also consider having a Magician in the spring

2022/23 MWA PTO Meeting Schedule:

*****All Meetings are at 6:00 pm in the "PORT" at Minnewashta***

02/21/2023

03/14/2023

04/18/2023

05/16/2023

Minnewashta PTO

November/December Treasurer Report

January 10, 2023

We started the 2021-2022 school year on 7/1/2022 with \$30,887.96 in our combined checking and savings accounts. As of December 31, 2022, we had a total of \$94,895.40.

Administrative Updates

- None

Program Updates – November/December Transactions

Minnewashta PTO

Profit and Loss

November - December, 2022

	Total
Income	
Amazon Smile Income	\$ 119.94
Birthday Books Income	\$ 470.00
Corporate Sponsor / Donation Income	\$ 900.06
School Supply Income	\$ 4,375.83
Expenses	
Book Fair Expense	\$ 1,241.22
Boosterthon Expense	\$ 31,131.50
Staff Appreciation	\$ 2,121.01
Music	\$ 87.78
Other Fees (RevTrak, Intuit, Sign-up Gen)	\$ 128.62
PTO Administrative Expenses	\$ 14.16
Tax, Legal, & Professional Fees	\$ 890.43

Minnewashta PTO

Balance Sheet

As of December 31, 2022

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
Wells Fargo Checking	84,880.62
Wells Fargo Savings	10,014.78
Total Bank Accounts	\$ 94,895.40
Other Current Assets	
Uncategorized Asset	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 94,895.40
TOTAL ASSETS	\$ 94,895.40
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
Opening Balance Equity	24,796.87
Retained Earnings	51,874.59
Net Income	18,223.94
Total Equity	\$ 94,895.40
TOTAL LIABILITIES AND EQUITY	\$ 94,895.40