

## SCHOOL BOARD MEETING

Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota

[www.minnetonkaschools.org](http://www.minnetonkaschools.org)

August 4, 2022

*The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which*

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- |      |       |  |
|------|-------|--|
| 7:00 | I.    | Call to Order  |
|      | II.   | Pledge to the Flag   |
|      | III.  | Adoption of the Agenda   |
| 7:05 | IV.   | Community Comments<br>Community Comments is an opportunity for the public to address the School Board on an item <u>included in this agenda</u> in accordance with the guidelines printed at the end of this agenda.   |
| 7:15 | V.    | Approval of Resolution Calling the School Board Special Election   |
| 7:20 | VI.   | Approval of AP, IB, Supplemental and New Course Materials  |
| 7:30 | VII.  | Presentation on Parent Survey  |
| 8:15 | VIII. | Approval of Sale of 2022B General Obligation Long-Term Facilities Maintenance Bonds  |
| 8:25 | IX.   | CONSENT AGENDA <ul style="list-style-type: none"><li>a. Minutes of June 16 Closed Session and Special Meeting</li><li>b. Study Session Summary of June 16, 2022</li><li>c. Payment of Bills</li><li>d. Recommended Personnel Items</li><li>e. Gifts and Donations</li><li>f. Electronic Fund Transfers</li><li>g. Collective Bargaining Agreement with Custodial and Maintenance Employees</li></ul> |

- 8:26 X. Board Reports
- 8:27 XI. Superintendent's Report
- 8:28 XII. Announcements
- 8:29 XIII. Adjournment

#### GUIDELINES FOR COMMUNITY COMMENTS

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda—except for information that personally identifies or violates the privacy rights of employees or students—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.  
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

**ACTION**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item V.**

**Title: Resolution Calling the School Board Special Election**

**August 4, 2022**

---

**EXECUTIVE SUMMARY:**

In accordance with Minnesota Statutes 205A.07 Subd. 3, the school board of a school district must adopt a resolution to call a school district special election. The district must give written notice of the special election to the county auditor of each county in which the school district is located in whole or in part no later than 74 days before the election. In 2022, Election Day is Tuesday, November 8, resulting in the final day to notify the county auditor being August 26, 2022.

The filing period is August 2, 2022 – August 16, 2022. The deadline for a candidate to withdraw is 5:00 PM on August 18, 2022.

The recommended resolution has been reviewed and revised by the law firm of Knutson, Flynn & Deans to comply with all applicable Minnesota Statutes that pertain to school board elections.

---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve the resolution as presented.

**Submitted by:**



Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**



David Law, Superintendent

**RECOMMENDED MOTION**

**RESOLUTION FOR SPECIAL ELECTION**

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD  
MEMBER  
AND CALLING THE SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 276, State of Minnesota as follows:

1. It is necessary for the school district to hold a special election for the purpose of electing one (1) school board member to fill the vacancy in the term of a school board member expiring on January 1, 2024.

2. The special election is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 8, 2022.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said special election and the office or offices to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system;

# Special Election Ballot

## Independent School District No. 276 (Minnetonka Public Schools)

November 8, 2022

---

### Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this:



---

### Special Election for School Board Member To fill vacancy in term expiring January 1, 2024

Vote for one



Name



Name



Name



Name



\_\_\_\_\_  
write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The special election must be canvassed by the school board between the third and the tenth day following the general election.

10. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded  
by

\_\_\_\_\_ and upon vote being taken thereon the following voted in favor  
thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



STATE OF MINNESOTA   )  
  )SS  
COUNTY OF HENNEPIN   )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 276 (Minnetonka Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this \_\_\_\_\_ day of \_\_\_\_\_,  
2022.

\_\_\_\_\_  
School District Clerk

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item VI.**

**Title: Approval of AP, IB, Supplemental and New Course Materials**

**August 4, 2022**

**OVERVIEW:**

Pursuant to Policy #606, all instructional materials, whether core or supplemental, must align with and advance the District's Vision and Mission. This policy requires that all instructional materials challenge each student and prepare them to thrive in American society and the world at-large. As in past years, departments and programs have identified instructional material needs for the upcoming school year. As the English Language Arts, Health, and Science departments continue with the curriculum review and standards implementation process during the 2022-23 school year, additional resources will be reviewed, piloted, and brought to the Board for future implementation. The purpose of this report is to submit for Board approval the instructional materials that have been evaluated by departments over the past year, were available for public review this summer, and are recommended for full implementation at the start of the 2022-23 school year.

**DIGITAL RESOURCES AND IPAD APPS**

Each year the District introduces additional and updated digital resources to support the instructional program. The digital resources listed below have been reviewed by teams of teachers, technology coaches, and the technology department to ensure that they meet the District instructional resources criteria. They are recommended for the 2022-23 school year and beyond.

<b>App Name</b>	<b>Category</b>	<b>Subject/Course</b>
Bandmate Chromatic Tuner	Subject Specific	Band
Bee-Bot	Subject Specific	Tonka Codes
eChinese Updated Resources	Subject Specific	Chinese Immersion
EV3 Classroom LEGO Education	Subject Specific	STEM/Tech Ed/Advanced Robotics
Ice Flows	Subject Specific	Earth Science
ISS Detector	Subject Specific	Astronomy
Learning Ally Audiobooks	Book/eReader	General
Lego Mindstorms EV3 Home	Subject Specific	Stem/Tech Ed
LEGO® Education Spike™	Subject Specific	STEM
Merge Explorer	AR/3D	Science
Microsoft To Do	Productivity/Organization	Organization/Tasks
Nearpod	Subject Specific	Science
Planets	Subject Specific	Astronomy
Play and Learn Science	Subject Specific	Early Learning Science
Seek by iNaturalist	Subject Specific	Life Science
Slowmo-SlowMo Video Analysis	Subject Specific	Physics
Virtuali-Tee	Subject Specific	Life Science

## ADVANCED PLACEMENT AND INTERNATIONAL BACCALAUREATE MATERIALS

The changing nature of the Advanced Placement (AP) and International Baccalaureate (IB) curriculum requires adjustments on a regular basis. Advanced Learner Coordinator Laura Herbst works closely with AP and IB teachers and department chairs each year to select from available and appropriate materials.

In addition to the criteria outlined in Policy #606, these materials are selected based upon the curricular and programmatic guidelines of the International Baccalaureate Organization and the College Board. For the 2022-23 school year, AP and IB teachers have recommended implementing the following instructional resources to meet the demands of these programs. The instructional resources are included in the table below.

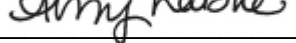
Title	Author	Course/Level
<i>IBDP Psychology</i>	John Crane	IB Psychology
<i>Practical Research</i>	Paul Leedy and Jeanne Ormrod	AP Research

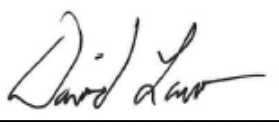
---

### **RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve the instructional resources included in this report for the 2022-23 school year.

Submitted by:   
Steve Urbanski, Director of Curriculum

Concurrence:   
Amy LaDue, Associate Superintendent

Concurrence:   
David Law, Superintendent

## REPORT

**School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota**

### **Board Agenda Item VII.**

**Title: Presentation on 2022 Parent Survey Results**

**Date: August 4, 2022**

---

#### **OVERVIEW:**

Each year, Minnetonka Public Schools surveys parents about their family's educational experience in our schools. Our 2022 Parent Survey was administered from mid-May to mid-June of 2022 and captured more than 2,800 completed responses. All parents were invited to participate in the online survey, and multiple reminders were sent to increase participation. Although this is not a random sample survey, we are confident in the results. Demographic questions indicated that respondents were consistent with the distribution of our student population.

Results of the survey were again outstanding, showing high confidence in our programs, schools, teachers and leadership.

- **96%** of respondents rate the education provided by the Minnetonka School District as excellent or good, up **2%** over last year, with **64%** rating it excellent.
- **23%** of parents who responded to the survey believe the quality of education in our school district has improved over the last five years, **61%** believe it has remained the same and **16%** feel there has been a decrease.
- **95%** of parents believe our community receives a good value from its investment in our local public schools.
- **95%** of elementary school parents, **92%** of middle school parents and **89%** of high school parents would recommend their school to friends or neighbors.
- **92%** of parents, on average, believe their school principal is accessible to them when they have questions or concerns.
- **93%** of parents, on average, believe their child's school provides a safe learning environment.

New in this year's survey, the District asked parents about student well-being and belonging and about the successes and challenges families had with the COVID-19 Safe Learning Plan.

- **93%** of elementary parents, **90%** of middle school parents and **85%** of high school parents said their student's school provides an environment that supports their student's sense of well-being.

- **93%** of elementary parents, **87%** of middle school parents and **82%** of high school parents said their student's school provides an environment that supports their student's sense of belonging.
- Elementary school parents said the top successes of the District's Safe Learning Plan were accessible, reliable technology; communication from teachers; and connection with teachers. They said the top challenges were student self-motivation and connection with classmates.
- Middle school parents said the top successes of the District's Safe Learning Plan were accessible, reliable technology and communication from the principal and District. They said the top challenges were student self-motivation and engagement with learning.
- High school parents said the top successes of the District's Safe Learning Plan were accessible, reliable technology; communication from the principal and District; and communication from teachers. They said the top challenges were connection with classmates and engagement with learning.

## Technology Use

We have continued to work throughout the years on helping parents to better understand how technology is strategically and intentionally used across the District as an accelerator for learning and to address parent concerns about iPad use, specifically, and their comfort level with educational screen time. Results are below.

- **85%** of all elementary school parents and middle school parents and **87%** of all high school parents agree that technology is very important to their child's learning.
- **88%** of high school parents believe their students' future success will depend on the ability to harness new and emerging technologies.

## Technology Questions

Elementary Technology Questions	Respondents	Agree	Neutral	Disagree
I believe the iPad works well for my child's individual learning style.	1,575	64%	24%	14%
I am comfortable with my child's average daily amount of educational screen time.	1,576	54%	23%	23%
I am comfortable with my child's average daily amount of entertainment/ social screen time.	1,576	45%	26%	29%
I believe my child is learning to use technology in a healthy and balanced way.	1,576	51%	28%	21%

<b>Middle School Technology Questions</b>	<b>Respondents</b>	<b>Agree</b>	<b>Neutral</b>	<b>Disagree</b>
I believe the iPad works well for my child's individual learning style.	701	73%	14%	13%
I am comfortable with my child's average daily amount of educational screen time.	699	58%	16%	26%
I am comfortable with my child's average daily amount of entertainment/social screen time.	699	42%	21%	37%
I believe my child is learning to use technology in a healthy and balanced way.	697	50%	24%	26%

<b>High School Technology Questions</b>	<b>Respondents</b>	<b>Agree</b>	<b>Neutral</b>	<b>Disagree</b>
I believe the iPad works well for my child's individual learning style.	751	76% (up 4%)	13%	11%
I am comfortable with my child's average daily amount of educational screen time.	751	65% (up 8%)	15%	20% (down 6%)
I am comfortable with my child's average daily amount of entertainment/social screen time.	751	42%	24%	34%
I believe my child uses technology in a healthy and balanced way.	751	49%	27%	24%

## Bullying Prevention

Results of our questions regarding bullying indicate it is increasingly important for us to sustain a consistent educational effort and awareness campaign on bullying prevention.

<b>Elementary Olweus Program</b>	<b>Agree 2022</b>	<b>Agree 2021</b>
I was aware of this program before taking this survey.	61%	67%
I have spoken with my child about preventing and/or reporting bullying.	92%	92%
My child has reported an incident of bullying to me.	44%	40%
I have reported or helped my child report an incident of bullying to the school.	29%	27%
I understand that the definition of Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.	98%	98%

Middle School: The definition of Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself. Has your child told you he or she was bullied at school? If so, how many times in one month?

Answer Options	2022 Percent	2021 Percent
Not at all	69%	76%
1-2 times	24%	18%
3-4 times	4%	4%
5 or more times in a month	3%	2%

High School: The definition of Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself. Has your child told you he or she was bullied at school this year? If so, how many times in one month?

Answer Options	2022 Percent	2021 Percent
Not at all	79%	87%
1-2 times	16%	10%
3-4 times	3%	3%
5 or more times in a month	2%	1%

### High School Drug and Alcohol Prevention

**79%** of high school parents believe the school works cooperatively with parents and community groups to prevent drug and alcohol use. This is a drop of **8%** over 2021.

### Additional Areas of Note

While the overall survey results are very positive, a segment of the parent population expressed their advice and suggestions to the district regarding a variety of topics, including but not limited to: the desire for the district to avoid political and social agendas, to limit or adjust iPad use for students, to address an academic/curriculum or teacher/staff issue, to provide a stronger focus and support for diversity, equity and inclusion and to consider what protocols to have in place, should COVID continue to be an issue to manage in the upcoming 2022-23 school year.

### Next Steps

Each school principal or district leader will be provided with school-specific or program-specific results for goal setting for the coming year.

The Board and Superintendent will determine issues to address in goals in the coming year.

---

**RECOMMENDATION/FUTURE DIRECTION:**

This report is submitted for the School Board's information.

**Submitted by:**



JacQueline Getty, Executive Director of Communications

**Concurrence:**



David Law, Superintendent



**ACTION**

**School Board  
Minnetonka I.S.D. 276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item VIII.**

**Title: Approval of Sale of 2022B GO Long-Term Facilities  
Facilities Maintenance Bonds**

**Date: August 4, 2022**

---

**EXECUTIVE SUMMARY:**

At the School Board Meeting of May 5, 2022, the School Board authorized the sale of the \$8,985,000 2022B General Obligation Long-Term Facilities Maintenance Bonds to pay for the design and completion of long-term facilities maintenance projects scheduled to be completed in summer 2023 as part of the District's 10-Year Long-Term Facilities Maintenance Plan.

Sale of the \$8,985,000 2022B General Obligation Long-Term Facilities Maintenance Bonds took place on July 21, 2022. The 2022B Bonds were sold at a total interest cost of 3.36%.

The resolution approving the sale of the 2022B General Obligation Long-Term Facilities Maintenance Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

**ATTACHMENTS:**


RESOLUTION RELATING TO \$8,985,000 GENERAL OBLIGATION FACILITIES  
MAINTENANCE BONDS, SERIES 2022B; RATIFYING THE AWARD OF SALE,  
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE  
PAYMENT THEREOF

---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve the 2022B Sale Resolution as prepared by Dorsey & Whitney.

**Submitted by:**   
Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**   
David Law, Superintendent

CERTIFICATION OF MINUTES RELATING TO  
\$8,985,000 GENERAL OBLIGATION  
FACILITIES MAINTENANCE BONDS, SERIES 2022B

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on August 4, 2022 at 7:00 p.m. at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$8,985,000 GENERAL OBLIGATION FACILITIES  
MAINTENANCE BONDS, SERIES 2022B; RATIFYING THE AWARD OF SALE,  
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE  
PAYMENT THEREOF

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 4<sup>th</sup> day of August, 2022.

---

School District Deputy Clerk

Member \_\_\_\_\_, introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION RELATING TO \$8,985,000 GENERAL OBLIGATION FACILITIES  
MAINTENANCE BONDS, SERIES 2022B; RATIFYING THE AWARD OF SALE,  
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE  
PAYMENT THEREOF

BE IT RESOLVED by the School Board (the Board) of Independent School District  
No. 276 (Minnetonka), Minnesota (the District), as follows:

1. SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. By resolution duly adopted on May 5, 2022 (the Authorizing Resolution), this Board authorized the issuance and sale of its General Obligation Facilities Maintenance Bonds, Series 2022B to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin, as purchaser (Baird or the Purchaser), in an aggregate principal amount not to exceed \$8,985,000, provided that the true interest cost does not exceed 5.00%, and further authorized the Superintendent or Executive Director of Finance and Operations and any Board officer to approve such sale and enter into a bond purchase agreement with the Purchaser. The proceeds of the \$8,985,000 General Obligation Facilities Maintenance Bonds, Series 2022B (the Bonds) will be used to finance roofing replacement, paving replacement, mechanical systems replacement, cabinetry replacement and various other long term maintenance replacement items (collectively, the Projects) pursuant to Minnesota Statutes, Chapter 475 and Section 123B.595. The Projects are part of the District's ten-year facility plan (the Facility Plan) approved by the Commissioner of the Department of Education of the State of Minnesota. The District has published a notice in its official newspaper describing the Projects, the amount of the Bonds, and the total amount of District indebtedness.

1.02. Sale. The District has retained Blue Rose Capital Advisors in Minneapolis, Minnesota, to provide certain financial advisory services in connection with the sale of the Bonds. The District has received a proposal from the Purchaser, to purchase the Bonds in the principal amount of \$8,985,000 at a price of \$9,420,946.30 and a true interest cost of 3.66%, on the further terms and conditions hereinafter set forth.

1.03. Ratification of Award. Pursuant to the Authorizing Resolution, the sale of the Bonds has been awarded to the Purchaser. The sale of the Bonds to the Purchaser and the execution of the bond purchase agreement by the Executive Director of Finance and Operations and Board Chair for the sale of the Bonds to the Purchaser are hereby ratified in all respects.

SECTION 2. BOND TERMS, REGISTRATION, EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done prior to the issuance of the Bonds having been done, existing and having happened, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to issue the Bonds forthwith.

2.02. Maturities, Interest Rates and Denominations. The Bonds shall be originally dated as of August 18, 2022, shall be in denominations of \$5,000 or any integral multiple thereof of single maturities, shall mature on February 1 in the years and amounts stated below and shall

bear interest from date of issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2024	\$100,000	6.000%	2032	\$430,000	5.000%
2025	290,000	6.000	2033	450,000	5.000
2026	305,000	6.000	2035	965,000	3.375
2027	325,000	6.000	2037	1,030,000	3.500
2028	345,000	6.000	2039	1,110,000	3.750
2029	365,000	6.000	2041	1,190,000	4.000
2030	400,000	6.000	2043	1,285,000	4.000
2031	395,000	5.000			

The Bonds shall be issuable only in fully registered form. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest thereon and, upon surrender of each Bond, the principal amount thereof, shall be payable by check or draft issued by the Registrar described herein; provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. The interest on the Bonds shall be payable on February 1 and August 1, commencing August 1, 2023, to the owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.04. Optional Redemption. The Bonds maturing on and after February 1, 2031 shall be subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and within a maturity by lot as selected by the Registrar in multiples of \$5,000, on February 1, 2030, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The Deputy Clerk shall cause notice of the call for redemption thereof to be published as required by law and, at least thirty (30) days prior to the designated redemption date, shall cause notice of the call for redemption to be mailed, by first class mail, to the registered owners of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.06 hereof but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

Bonds maturing on February 1, 2035, 2037, 2039, 2041 and 2043 (the Term Bonds) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount

thereof plus interest accrued thereon to the redemption date. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Year</u>	<u>Principal Amount</u>
2034	\$475,000

The remaining \$490,000 stated principal amount of such Bonds shall be paid at maturity on February 1, 2035.

<u>Year</u>	<u>Principal Amount</u>
2036	\$505,000

The remaining \$525,000 stated principal amount of such Bonds shall be paid at maturity on February 1, 2037.

<u>Year</u>	<u>Principal Amount</u>
2038	\$545,000

The remaining \$565,000 stated principal amount of such Bonds shall be paid at maturity on February 1, 2039.

<u>Year</u>	<u>Principal Amount</u>
2040	\$585,000

The remaining \$605,000 stated principal amount of such Bonds shall be paid at maturity on February 1, 2041.

<u>Year</u>	<u>Principal Amount</u>
2042	\$630,000

The remaining \$655,000 stated principal amount of such Bonds shall be paid at maturity on February 1, 2043.

Notice of redemption shall be given as provided in the preceding paragraph.

2.05. Appointment of Initial Registrar. The District hereby appoints Northland Trust Services, Inc., in Minneapolis, Minnesota, as the initial bond registrar, transfer agent and paying agent (the Registrar). The Board Chair and the Deputy Clerk are authorized to execute and deliver, on behalf of the District, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The District agrees to pay the reasonable and customary charges of the Registrar for the services performed. The District reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment and acceptance of a successor Registrar, in

which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the District, evidencing the same debt, and entitled to the same benefits under this resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution; Authentication and Delivery. The Bonds shall be prepared under the direction of the Deputy Clerk and shall be executed on behalf of the District by the signatures of the Board Chair and the Deputy Clerk, provided that all signatures may be printed, engraved, or lithographed facsimiles of the originals. In case any officer whose signature, or a facsimile of whose signature, shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of the Registrar. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so delivered and authenticated, they shall be delivered by the Deputy Clerk to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the District agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the District shall be affected by any notice to the contrary. Neither the Registrar nor the District shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the District’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the District to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the District determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the District may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Board Chair or Deputy Clerk, if not previously filed or if required to be re-filed with DTC, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the



permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

SECTION 3. FORM OF BONDS. The Bonds shall be prepared in substantially the form found at EXHIBIT A hereto.

SECTION 4. USE OF PROCEEDS.

4.01. General Obligation Facilities Maintenance Bonds, Series 2022B Construction Fund. There is hereby established on the official books and records of the District a General Obligation Facilities Maintenance Bonds, Series 2022B Construction Fund (the Construction Fund), and the District shall continue to maintain the Construction Fund until payment of all costs and expenses incurred in connection with the Projects financed by the Bonds have been paid. To the Construction Fund there shall be credited from the proceeds of the Bonds an amount equal to the estimated construction costs and expenses of the Projects and from the Construction Fund there shall be paid all such construction costs and expenses. After payment of all such construction costs and expenses, the Construction Fund shall be discontinued and any Bond proceeds remaining therein shall be credited to the Debt Service Fund established by Section 4.02 hereof.

4.02. General Obligation Facilities Maintenance Bonds, Series 2022B Debt Service Fund. So long as any of the Bonds are outstanding and any principal of or interest thereon unpaid, the Deputy Clerk shall maintain a separate debt service fund on the official books and records of the District to be known as the General Obligation Facilities Maintenance Bonds, Series 2022B Debt Service Fund (the Debt Service Fund), which the District agrees to maintain until the Bonds have been paid in full, and the principal of and interest on the Bonds shall be payable from the Debt Service Fund. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 5(c), the portion of long-term facilities maintenance revenue for bonded debt must be recognized in the Debt Service Fund. The moneys on hand in the Debt Service Fund from time to time shall be used only to pay the principal of and interest on the Bonds. The District irrevocably appropriates to the Debt Service Fund: (a) any funds received from the Purchaser upon delivery of the Bonds in excess of the amount required by Section 4.01 above to be credited to the Construction Fund; (b) the amounts specified in Section 4.01 above, after payment of all costs and expenses of the Projects; (c) all taxes levied and collected in accordance with this resolution or any additional resolutions of the Board; (d) amounts, if any, transferred from the general fund account for long-term facilities maintenance to the Debt Service Fund, pursuant to Minnesota Statutes, Section 123B.595, subdivision 10(a)(4); (e) any long-term facilities maintenance equalized aid receivable under Minnesota Statutes, Section 123B.595, subdivision 9; and (f) all other moneys as shall be appropriated by the Board to the Debt Service Fund from time to time. If any payment of principal of and interest on the Bonds shall become due when there is not sufficient money in the Debt Service Fund to make such payment, the Deputy Clerk shall pay the same from any other available fund of the District, and such other fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of the Bonds when available. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 12, the portion, if any, of long-term facilities maintenance revenue not recognized in the Debt Service Fund shall be maintained with the general fund of the District in a reserve account pledged to the payment of Facility Plan costs not financed by the Bonds.

4.03. Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing power of the District shall be and are hereby irrevocably pledged. To provide moneys for the payment of principal of and interest on the Bonds as required by Minnesota Statutes, Section 475.61, subdivision 1, there is hereby levied on all taxable property in the District a direct, annual ad valorem tax which shall be spread upon the tax rolls for collection in the years and amounts as follows, as a part of other general taxes of the District, as follows:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
-------------------	-------------------------	---------------

(See attached levy computation)

The taxes shall be irrevocable as long as any of the Bonds are outstanding and unpaid; provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61. It is estimated that the ad valorem taxes will be collected in amounts not less than five percent in excess of the annual principal and interest requirements of the Bonds. If, as of the date tax levies are certified in any year, the sum of the balance in the Debt Service Fund plus any ad valorem taxes theretofore levied for the payment of Bonds payable therefrom and collectible through the end of the following calendar year is not sufficient to pay when due all principal and interest to become due on all Bonds payable therefrom in said following calendar year, or the Debt Service Fund has incurred a deficiency in the manner provided in Section 4.02, an additional direct, irrevocable, ad valorem tax shall be levied on all taxable property within the corporate limits of the District for the purpose of restoring such accumulated or anticipated deficiency in accordance with the provisions of this resolution. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 6, if the debt service revenue required to pay the principal and interest on the Bonds exceeds the District's long-term facilities maintenance revenue for the same fiscal year, the District's general fund levy must be reduced by the amount of the excess.

4.04. Debt Service Fund Balance Restriction. In order to ensure compliance with the Code, and applicable Treasury Regulations (the Regulations), upon allocation of any funds to the Debt Service Fund, the balance then on hand in the Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through February 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay or purchase Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 5. DEFEASANCE. When all of the Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the registered owners of the Bonds shall cease. The District may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The District may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date an amount equal to the principal, interest and redemption premium, if any, which are then due, provided that notice of such redemption has been duly given as provided herein. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow,

with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date. Provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the District shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

## SECTION 6. TAX COVENANTS, ARBITRAGE MATTERS, REIMBURSEMENT AND CONTINUING DISCLOSURE.

6.01. Restrictive Action. The Projects will be owned and maintained by the District and used to carry out its program of public education. The District shall not enter into any lease, management agreement, use agreement or other contract with any nongovernmental entity relating to the Projects or a portion thereof which would cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to the provisions of Section 141 of the Code. The District covenants and agrees with the registered owners of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any actions that would cause interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations and covenants to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations.

6.02. Arbitrage Certification. The Board Chair and Deputy Clerk being the officers of the District charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and the Regulations.

6.03. Arbitrage Rebate. The District acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The District covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no "gross proceeds" of the Bonds (other than amounts constituting a "bona fide debt service fund") arise during or after the expenditure of the original proceeds thereof.

6.04. Not Qualified Tax-Exempt Obligations. The Bonds are not designated as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code.

6.05. Reimbursement. The District certifies that the proceeds of the Bonds will not be used by the District to reimburse itself for any expenditure with respect to the Projects which the District paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with

respect to such prior expenditures, the District shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations; provided that this certification shall not apply (i) with respect to certain de minimis expenditures, if any, with respect to the Projects meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Projects as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

6.06. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the District hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The District is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The District will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the District, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the District, commencing with the fiscal year ending June 30, 2022, the following financial information and operating data in respect of the District (the Disclosure Information):
  - (A) the audited financial statements of the District for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the District, noting the discrepancies therefrom and

the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the District; and

- (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: Economic and Financial Information; Summary of Debt and Debt Statistics; and General Information – “Major Employers,” which information may be unaudited

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the District shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the District shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (the MSRB) through its Electronic Municipal Market Access System (EMMA) or the SEC. The District shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the District have materially changed or been discontinued, such Disclosure Information need no longer be provided if the District includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other District operations in respect of which data is not included in the Disclosure Information and the District determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the District shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner, not in excess of 10 business days, to the MSRB through EMMA, notice of the occurrence of any of the following events (each a “Material Fact,” as hereinafter defined):
  - (A) principal and interest payment delinquencies;
  - (B) non-payment related defaults, if material;
  - (C) unscheduled draws on debt service reserves reflecting financial difficulties;
  - (D) unscheduled draws on credit enhancements reflecting financial difficulties;
  - (E) substitution of credit or liquidity providers, or their failure to perform;
  - (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
  - (G) modifications to rights of Bond holders, if material;
  - (H) Bond calls, if material and tender offers;
  - (I) defeasances;
  - (J) release, substitution, or sale of property securing repayment of the Bonds if material;

- (K) rating changes;
- (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (M) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (N) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (O) incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; "financial obligation" means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that "financial obligation" shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule; and
- (P) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

As used herein, for those events that must be reported if material, a "Material Fact" is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, a Material Fact is also a fact that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (3) In a timely manner, to the MSRB through EMMA, notice of the occurrence of any of the following events or conditions:
  - (A) the failure of the District to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;

- (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the District under subsection (d)(2);
- (C) the termination of the obligations of the District under this section pursuant to subsection (d);
- (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
- (E) any change in the fiscal year of the District.

(c) Manner of Disclosure.

- (1) The District agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the District in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the District under this section shall terminate and be without further effect as of any date on which the District delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the District to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the District from time to time, without notice to (except as provided in paragraph (c)(2) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the District accompanied by an opinion of Bond Counsel, who may rely on certificates of the District and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the District or the type of operations conducted by the District, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the District agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

## SECTION 7. CERTIFICATION OF PROCEEDINGS.

7.01. Filing with County Auditors. The Deputy Clerk is hereby authorized and directed to file with the County Auditors of Hennepin and Carver Counties a certified copy of this resolution together with such other information as the County Auditors shall require and to obtain from each County Auditor a certificate that the Bonds have been entered upon the bond register and that the tax for the payment of the Bonds has been levied as required by law.

7.02. Certification of Proceedings. The officers of the District and the County Auditors are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under the officer's custody and control or as otherwise known to the them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District to the correctness of all statements contained herein.

7.03. Official Statement. The Preliminary Official Statement relating to the Bond prepared and distributed by Baird, is hereby approved. Baird is hereby authorized on behalf of the District to prepare and distribute, within seven business days of the pricing date of the Bonds, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission (the SEC) under the Securities Exchange Act of 1934. The officers of the District are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

SECTION 8. STATE PAYMENT; DISTRICT AND REGISTRAR OBLIGATIONS. The District hereby covenants and obligates itself to notify the Commissioner of Education (the Commissioner) of any potential default in the payment of the principal of or interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the State Payment Law), to guarantee, to the extent permitted by law, payment of the principal of and interest on the Bonds when due. The District further covenants to deposit with the Registrar not less than three business days prior to each February 1 and August 1 as set forth in Section 2.03 hereof, an amount sufficient to make that payment or to notify the Commissioner as provided in the State Payment Law that it will be unable to make all or a portion of such payment. The Registrar will notify the Commissioner if it becomes aware of a potential default in the payment of principal of and interest on the Bonds on any payment date or if, on the date two business days prior to the date on which a payment is due, there are insufficient funds on deposit with the Registrar to make the required payment on such date. The Registrar will cooperate with the District, the Commissioner and the



Commissioner of Management and Budget in implementing the provisions of the State Payment Law. In the event that amounts sufficient to make any such interest or principal payment are held by an escrow or paying agent and invested as authorized by Minnesota Statutes, Chapter 475 and such escrow or paying agent is required to use proceeds from such investment to pay to the Registrar the amount necessary to pay such interest or principal on such payment date, then the requirements of the State Payment Law relating to the deposit of such amounts with the Registrar prior to the payment date of such interest or principal shall be deemed satisfied and neither the District nor the Registrar shall be required to notify the Commissioner that insufficient funds are available to pay such interest or principal on such payment date. The District shall do all other things which may be necessary to perform the Bonds hereby undertaken under the State Payment Law, including any requirements hereafter adopted by the Commissioner of Management and Budget or the Commissioner.

Upon vote being taken on the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

## Tax Levies



### *105% LEVY*

Independent School District No. 276 (Minnetonka), Minnesota  
General Obligation Facilities Maintenance Bonds, Series 2022B  
Callable 2/1/30 @ Par  
FINAL NUMBERS

Date	Principal	Interest	Net Debt Service	105% Levy	Levy Year	Collect Year
02/01/2024	100,000.00	582,264.26	682,264.26	716,377.47	2022	2023
02/01/2025	290,000.00	394,793.76	684,793.76	719,033.45	2023	2024
02/01/2026	305,000.00	377,393.76	682,393.76	716,513.45	2024	2025
02/01/2027	325,000.00	359,093.76	684,093.76	718,298.45	2025	2026
02/01/2028	345,000.00	339,593.76	684,593.76	718,823.45	2026	2027
02/01/2029	365,000.00	318,893.76	683,893.76	718,088.45	2027	2028
02/01/2030	400,000.00	296,993.76	696,993.76	731,843.45	2028	2029
02/01/2031	395,000.00	272,993.76	667,993.76	701,393.45	2029	2030
02/01/2032	430,000.00	253,243.76	683,243.76	717,405.95	2030	2031
02/01/2033	450,000.00	231,743.76	681,743.76	715,830.95	2031	2032
02/01/2034	475,000.00	209,243.76	684,243.76	718,455.95	2032	2033
02/01/2035	490,000.00	193,212.50	683,212.50	717,373.13	2033	2034
02/01/2036	505,000.00	176,675.00	681,675.00	715,758.75	2034	2035
02/01/2037	525,000.00	159,000.00	684,000.00	718,200.00	2035	2036
02/01/2038	545,000.00	140,625.00	685,625.00	719,906.25	2036	2037
02/01/2039	565,000.00	120,187.50	685,187.50	719,446.88	2037	2038
02/01/2040	585,000.00	99,000.00	684,000.00	718,200.00	2038	2039
02/01/2041	605,000.00	75,600.00	680,600.00	714,630.00	2039	2040
02/01/2042	630,000.00	51,400.00	681,400.00	715,470.00	2040	2041
02/01/2043	655,000.00	26,200.00	681,200.00	715,260.00	2041	2042
	8,985,000.00	4,678,151.86	13,663,151.86	14,346,309.45		

EXHIBIT A

UNITED STATES OF AMERICA

STATE OF MINNESOTA  
HENNEPIN AND CARVER COUNTIES

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA)

GENERAL OBLIGATION FACILITIES MAINTENANCE BOND, SERIES 2022B

R-\_\_\_\_\_ \$\_\_\_\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
_____%	February 1, 20__	August 18, 2022	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA), HENNEPIN AND CARVER COUNTIES, STATE OF MINNESOTA (the District), acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal sum specified above on the maturity date specified above, and to pay interest thereon from the date of original issue specified above, or from the most recent interest payment date to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 in each year, commencing August 1, 2023, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month, all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond prior to its stated maturity. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof, are payable in lawful money of the United States of America by check or draft drawn on Northland Trust Services, Inc., in Minneapolis, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the bond resolution described herein (the Registrar). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of \$8,985,000 (the Bonds), issued by the District to finance roofing replacement, paving replacement, mechanical systems replacement, cabinetry replacement and various other long term maintenance replacement items, and is issued pursuant to and in full conformity with a resolution adopted by the School Board adopted on August 4, 2022 (the Bond Resolution), and is issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 475 and Section 123B.595. The Bonds are issuable only in fully registered form, in denominations of \$5,000 or any integral multiple thereof, of single maturities.

The Bonds maturing on and after February 1, 2031 are each subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and, within a maturity, by lot as selected by the Registrar in multiples of \$5,000, on February 1, 2030, and on any date thereafter, at a price equal to the principal amount thereof plus interest accrued to the date of redemption. The District will cause notice of the call for redemption to be published as required by law and, at least thirty (30) days prior to the designated redemption date, will cause notice of the call thereof to be mailed by first class mail to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

Bonds maturing in the years 2035, 2037, 2039, 2041 and 2043 shall be subject to mandatory redemption, at a redemption price equal to their principal amount plus interest accrued thereon to the redemption date, on February 1 in each of the years shown below, in an amount equal to the following principal amounts:

<u>Term Bonds Maturing in 2035</u>		<u>Term Bonds Maturing in 2037</u>	
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>	<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>
2034	\$475,000	2036	\$505,000
2035 (final maturity)	490,000	2037 (final maturity)	525,000
<u>Term Bonds Maturing in 2039</u>		<u>Term Bonds Maturing in 2041</u>	
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>	<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>
2038	\$545,000	2040	\$585,000
2039 (final maturity)	565,000	2041 (final maturity)	605,000
<u>Term Bonds Maturing in 2043</u>			
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>		
2042	\$630,000		
2043 (final maturity)	655,000		

Notice of redemption shall be given as provided in the preceding paragraph.

As provided in the Bond Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the District will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the District.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, to exist and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the District according to its terms have been done, have happened, do exist and have been performed in regular and due form, time and manner as so required; that, prior to the issuance hereof, a direct, annual, ad valorem tax has been duly levied upon all taxable property in the District for the years and in amounts not less than five percent in excess of sums sufficient to pay the interest hereon and the principal hereof as the same respectively become due; that additional taxes, if needed to meet the principal and interest requirements of the Bonds, shall be levied upon all such property without limitation as to rate or amount; and that the issuance of the Bonds does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 276 (Minnetonka), Hennepin and Carver Counties, State of Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile signatures of the Board Chair and Deputy Clerk.

INDEPENDENT SCHOOL DISTRICT NO. 276  
(MINNETONKA), MINNESOTA

\_\_\_\_\_  
(Facsimile Signature – Board Chair)

\_\_\_\_\_  
(Facsimile Signature - Deputy Clerk)

\_\_\_\_\_  
CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Bond Resolution mentioned within.

Date of Authentication: \_\_\_\_\_

NORTHLAND TRUST SERVICES, INC., Registrar

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_

[illegible]

Additional abbreviations may also be used.

---

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated:

**NOTICE:** The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Please insert social security or other identifying number of assignee:

CERTIFICATE OF HENNEPIN COUNTY AUDITOR  
AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Hennepin County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on August 4, 2022, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$8,985,000 General Obligation Facilities Maintenance Bonds, Series 2022B, dated as of August 18, 2022, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Hennepin County Auditor

(SEAL)



CERTIFICATE OF CARVER COUNTY AUDITOR  
AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting Carver County Auditor, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on August 4, 2022, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$8,985,000 General Obligation Facilities Maintenance Bonds, Series 2022B, dated as of August 18, 2022, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Carver County Auditor

(SEAL)

## CONSENT

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

### **Board Agenda Item IX.**

**Title: Resolution Pertaining to Consent Agenda**

**Date: August 4, 2022**

---

#### **OVERVIEW:**

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, he/she should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for August 4, 2022:

- a. Minutes of June 16 Closed Session and Special Meeting
  - b. Study Session Summary of June 16
  - c. Payment of Bills
  - d. Recommended Personnel Items
  - e. Gifts and Donations
  - f. Electronic Fund Transfers
  - g. Collective Bargaining Agreement with Custodial and Maintenance Employees
- 

#### **RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

**Submitted by:** \_\_\_\_\_



David Law, Superintendent

CONSENT

School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota

Board Agenda Item IX. a

Title: Meeting Minutes

Date: August 4, 2022

---

**OVERVIEW:**

The minutes of the proceedings of the Minnetonka School Board's following meetings are attached:

1. June 16 Closed Session
2. June 16 Special Meeting

---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve these minutes, as presented.

Submitted by:



Carrie Voeltz, Executive Assistant  
to the Superintendent and School Board

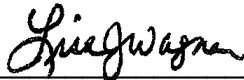
**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Minutes of June 16, 2022 Closed Session**

The School Board of Minnetonka Independent School District #276 met in closed session at 4:04 p.m. on Thursday, June 16 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were: Mark Ambrosen, Patrick Lee-O'Halloran, John Odom (arrived at 4:53 p.m.), Lisa Wagner and Superintendent Dennis Peterson, ex officio. Absent: Katie Becker and Meghan Selinger.

Chairperson Vitale called the meeting to order and announced that in accordance with Minnesota Statutes 13D.03, Subd. 1(b), the meeting would be closed to the public in order to conduct the Superintendent's End-of-Year review. Chairperson Vitale said in keeping with District Policy #205: Open and Closed Meetings, the proceedings would be recorded.

At 5:54 p.m., Wagner moved, Ambrosen seconded, that the School Board adjourn the closed session and move to a special meeting. Upon vote being taken thereon, the motion carried unanimously.



---

Lisa Wagner, Clerk

**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**District Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Minutes of June 16, 2022 School Board Special Meeting**

The School Board of Minnetonka Independent School District #276 met in special session at 6:00 p.m. on Thursday, June 16, 2022 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were Mark Ambrosen, Patrick Lee-O'Halloran, John Odom, Lisa Wagner and Superintendent Dennis Peterson, ex officio. Absent: Katie Becker and Meghan Selinger.

**1. AGENDA**

Wagner moved, Lee-O'Halloran seconded, that the Board approve the agenda as presented. Upon vote being taken thereon, the motion carried unanimously.

**2. NOTICE OF FILING PERIOD FOR NOVEMBER ELECTION**

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board for informational purposes. On November 8, 2022 one school board seat is up for election, in a special election for a term of one year.

Filing for the office of school board member of ISD # 276 begins at 8:00 a.m., Tuesday, August 2 and ends at 5:00 p.m., Tuesday, August 16, 2022. Affidavits of Candidacy are available from the school district clerk at the District Service Center, 5621 County Road 101, Minnetonka, MN. The filing fee is \$2.00.

**3. APPROVAL OF COLLECTIVE BARGAINING AGREEMENTS WITH OFFICE ASSISTANTS AND MAP EMPLOYEES**

Executive Director of Human Resources Dr. Mike Cyrus presented this item to the Board. He explained that District representatives and the Minnetonka School Office Assistants representatives met and negotiated on the terms and conditions of employment for the 2022-2024 collective bargaining agreement. Minnetonka School Office Assistants finalized their vote to approve the new agreement on June 3, 2022. The tentative agreement meets the parameters set by the School Board. The wage schedule increases by 4% on July 1, 2022, and another 4.1% on July 1, 2023. Eligible office assistants will also be given step increases during the two years of the agreement. In the second year of the contract, the monthly District contribution for health insurance increases by 5% per month.

Ambrosen moved, Odom seconded, that the Board approve the collective bargaining agreement between the Minnetonka Schools and the Minnetonka School Office Assistants. Upon vote being taken thereon, the motion carried unanimously.

Dr. Cyrus then said that the District's representatives and the Minnetonka Association of Principals (MAP) representatives met and negotiated on the terms and conditions of employment for the collective bargaining agreement to cover the period July 1, 2022, through June 30, 2024. Administration is recommending approval of the tentative agreement which includes the following financial components:

- Current MAP member salaries increase by 4.55% in 2022-23 and 4.65% in 2023-24; step changes applied to elementary assistant principals as appropriate.
- All MAP members will now be eligible for a role-specific percentage of base salary as performance pay, replacing the former flat and equal amount for every full-year member.
- In the first year of the agreement, the lump sum payment that is provided twice a year will increase by \$250 for each payment for full-year principals; an equivalent amount will be included in the partial-year assistant principals' payroll.
- There is no increase in the monthly District insurance contribution for any MAP employees.

Wagner moved, Ambrosen seconded, that the Board approve the collective bargaining agreement between the Minnetonka Schools and the Minnetonka Association of Principals. Upon vote being taken thereon, the motion carried unanimously.

#### **4. CONSENT AGENDA**

Wagner moved, Odom seconded, that the School Board approve the following recommendations included within the following Consent Agenda items:

- Minutes of June 2, 2022 Regular Meeting
- Recommended Personnel Items
- Approval of MDE Format Long-Term Facilities Maintenance Health and Safety Plan and Statement of Assurance
- Approval of Updated 401(a) Plan Documents
- Approval of Resolution for Membership in the MSHSL
- Approval of Designation of Identified Official with Authority (IOWA)

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

#### **5. ADJOURNMENT**

Ambrosen moved, Odom seconded, adjournment to Study Session at 6:10 p.m. Upon vote being taken thereon, the motion carried unanimously.

*Lisa Wagner*

---

Lisa Wagner, Clerk

CONSENT

School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota

Board Agenda Item IX. b

Title: Study Session Summary

Date: August 4, 2022

---

**OVERVIEW:**

The summary of the proceedings of the Minnetonka School Board's June 16 Study Session is attached.

---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve this summary as presented.

Submitted by: \_\_\_\_\_



Carrie Voeltz, Executive Assistant  
to the Superintendent and School Board



**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**District Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Summary of June 16, 2022 Study Session**

The School Board of Minnetonka Independent School District #276 met in study session at 6:15 p.m. on Thursday, June 16, 2022 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were Mark Ambrosen, Patrick Lee-O'Halloran, John Odom, Lisa Wagner and Superintendent Dennis Peterson, ex officio. Absent: Katie Becker and Meghan Selinger.

**REVIEW OF NWEA RESULTS**

Dr. Rega updated the Board on the NWEA assessment, focusing on Spring performance in the areas of Reading and Math. The report discussed RIT performance which is the scale that NWEA uses to show growth. Regardless of the grade level, a student with a RIT score of 200 is ready to learn a specific set of skills; this makes NWEA especially useful for instruction. Here is a summary of the results:

- In Reading, average national growth is 5-6 RIT points, and students receiving Special Education services grew an average of 5.5 points.
- According to non-cohort Math performance, African American students improved in 4 of the 8 grade levels measured.
- Hispanic students saw gains across 5 of 8 grade levels, with a statistically significant increase observed among Fourth Graders. Fourth Graders improved by 9.0 RIT points.
- There are no significant gaps in performance between Open-Enrolled and Resident students for both Reading and Math. By Second Grade, RIT scores are virtually the same in Math and Reading.
- As Minnetonka students move into the Middle School the acceleration of the middle student is evident. For example, a typical Minnetonka Fifth Grade student is performing at the mid Ninth Grade level in Reading at the early Twelfth Grade level in Math according to the current NWEA national norms. If a student is on grade level and performing at the Fifth Grade level, he or she will notice a significant difference in performance when his or her peers are six grade levels ahead of that individual.

Dr. Rega then walked the Board through the results, focusing on three-year trend data, cohort growth, e-learning results vs. in-person results, high potential and navigator student

results, Spanish and Chinese student performance, LEP and Special Education student performance, and trends in various ethnic groups and gender. He concluded his report by offering the following recommendations for action:

- Utilize NWEA Learning Continuum and Student Profile for general education teachers as well as interventionists (ELL, Special Education, Title 1)
- Utilize TIES Prolific software to analyze data and predictive performance toward Minnesota State Standards
- Provide class-wide intervention for 40-62<sup>nd</sup> percentile in Reading and 40-72 percentile in Math
- Focus on MCA Test Specifications in accordance with Learning Continuum
- Analyze the following data:
  - Grade K and 1 Reading
  - Grade 2 Math
- Align all common assessments to standards

### **CITIZEN INPUT**

Chairperson Vitale extended an invitation to members of the audience who wished to address the Board on any topic. No one responded to this invitation to speak.

### **REVIEW OF ISTATION RESULTS**

Dr. Rega presented this item to the Board. He explained that during the Spring of 2022, Kindergarten, First, and Second Grade Spanish Immersion students took Istation's Indicators of Progress (ISIP) Test. This Winter, Kindergarten Spanish Immersion students took the ISIP Test for the first time, and this Spring, all K-2 Spanish Immersion students took the test.

ISIP is a replacement for the DORA-Spanish Test that was administered to K-2 Spanish Immersion students in previous years. Support for the DORA-Spanish by Let's Go Learn had increasingly diminished while the demand for useful data had increased by K-2 Spanish Immersion teachers. Understanding the need for early intervention, Minnewashta Spanish Immersion teachers piloted Istation's ISIP assessment and instructional resources program from February through May during the Spring of 2016 and found the software program to be superior to what was offered with the DORA-Spanish Test.

Istation offers a software tool used to assess students within the following areas: *Phonemic Awareness, Letter Knowledge, Decoding, Vocabulary, Spelling, Comprehension, and Fluency*. Istation software is a tool designed to target students participating in Immersion programs and is an adaptive assessment tool that allows students to demonstrate evidence of learning at high levels beyond their current grade level expectations. Teachers use results to provide specific instructional resources to help students receive the practice needed to improve within identified areas of growth and accelerate in their areas of strength. Each day students are given the opportunity to engage in interactive practice activities that are at their level and aligned to their

assessment performance. The Istation system allows teachers to formally assess students each month to monitor student progress on a regular basis in between Fall, Winter, and Spring benchmark assessments. In addition, there are instructional resources available to students within the program as well as at home.

The instructional resources are aligned to the assessment, and most importantly, these instructional supports are customized for individual students based on their benchmark assessment performance each season. In addition, teachers can administer monthly *On Demand Assessments* to track students' progress as they work through the instructional software. This system is not only supportive of early intervention strategies, but it also allows for students who need to be challenged academically beyond their current levels of performance. Because there are three tiered levels, Minnetonka Spanish Immersion students have room to grow as they continue to strive toward the highest levels of the instructional and assessment program. Throughout the school year, teachers used the results to help plan for individual intervention with students depending on their performance. Student progress was monitored on a regular basis, and some students spent more time with the program each week depending on their needs. Students who needed more intensive intervention were assessed monthly with the Istation *On Demand Assessments*, as this is a form of progress monitoring for students who may be struggling with the language.

Highlights of this assessment included the following:

- Minnewashta First Graders eclipsed the 50<sup>th</sup> percentile on all four subtests while improving from Fall to Spring in all four areas
- Percentiles indicate that Minnetonka Kindergarteners performed below the 50<sup>th</sup> percentile on all four tests
- District results indicate that First Grade student performance is slightly below the 50<sup>th</sup> percentile when compared to the nation on three of four subtests
- Among Second Graders, there were increases in the percentage of students reaching the Tier 1 level in four of five areas, with significant increases in Written Communication, Vocabulary, Phonics, and Comprehension

Dr. Rega then walked the Board through the results. He concluded his report by offering the following recommendations for action:

- Align Spanish instruction with Seesaw activities
- Improve Istation usage for Kindergarten and First Grades; Begin Istation use in October for Kindergarten and consistently use the software throughout the year at First Grade
- Seek support of reading specialists
- Utilize individual iPads at home for extra practice
- Address text fluency using reading groups, modeling, and direct reading skill instruction to improve vocabulary, comprehension and fluency.

The Board thanked Dr. Rega for his update.

## **REVIEW OF INSTRUCTIONAL MATERIALS**

Director of Curriculum Steve Urbanski led the discussion. He explained that pursuant to District Policy #606, all instructional materials, whether core or supplemental, must align with and advance the District's Vision and Mission. This policy requires that all instructional materials challenge each student and prepare them to thrive in American society and the world at-large. Mr. Urbanski submitted for Board consideration the instructional materials that have been reviewed over the past year and are recommended for full implementation at the start of the 2022-23 school year and beyond.

### **Digital Resources and iPad Apps**

Each year the District introduces additional and updated digital resources to support the instructional program. The digital resources listed below have been reviewed by teams of teachers, technology coaches, and the technology department to ensure that they meet the District instructional resources criteria. They are recommended for the 2022-23 school year and beyond.

<b>App Name</b>	<b>Category</b>	<b>Subject/Course</b>
Bandmate Chromatic Tuner	Subject Specific	Band
Bee-Bot	Subject Specific	Tonka Codes
eChinese Updated Resources	Subject Specific	Chinese Immersion
EV3 Classroom LEGO Education	Subject Specific	STEM/Tech Ed/Advanced Robotics
Ice Flows	Subject Specific	Earth Science
ISS Detector	Subject Specific	Astronomy
Learning Ally Audiobooks	Book/eReader	General
Lego Mindstorms EV3 Home	Subject Specific	Stem/Tech Ed
LEGO® Education Spike™	Subject Specific	STEM
Merge Explorer	AR/3D	Science
Microsoft To Do	Productivity/Organization	Organization/Tasks
Nearpod	Subject Specific	Science
Planets	Subject Specific	Astronomy
Play and Learn Science	Subject Specific	Early Learning Science
Seek by iNaturalist	Subject Specific	Life Science
Slowmo-SlowMo Video Analysis	Subject Specific	Physics
Vertuali-Tee	Subject Specific	Life Science

### **AP and IB Materials**

The changing nature of the Advanced Placement (AP) and International Baccalaureate (IB) curriculum requires adjustments on a regular basis. Advanced Learner Coordinator

Laura Herbst works closely with AP and IB teachers and department chairs each year to select from available and appropriate materials.

In addition to the criteria outlined in Policy #606, these materials are selected based upon the curricular and programmatic guidelines of the International Baccalaureate Organization and the College Board. For the 2022-23 school year, AP and IB teachers have recommended implementing the following instructional resources to meet the demands of these programs. The instructional resources are included in the table below.

<b>Title</b>	<b>Author</b>	<b>Course/Level</b>
<i>IBDP Psychology</i>	John Crane	IB Psychology
<i>Practical Research</i>	Paul Leedy and Jeanne Ormrod	AP Research

Mr. Urbanski concluded by saying that these instructional materials will be available for public review at the District Service Center throughout the summer. Materials will be submitted for School Board approval on August 4, 2022.

Board member Wagner asked how the public can review digital resources. Mr. Urbanski responded that the public would come to the DSC to view the materials electronically.

## **REPORT ON GOALS**

Assistant Superintendent for Instruction Dr. Amy LaDue led the discussion. Tonight's presentations included reports from MHS Principal Jeff Erickson and MME Principal Pete Dymit on belonging efforts at their schools. Highlights included the following:

### **MHS**

- Belonging Committee partnered with the Staff Belonging Committee on the Diversity Mural Project
- Student celebration to celebrate the Festival of Holi (India)
- Ally Week in April
- Enhanced plans and prep notes for reserve teachers (class notes, seating charts, names of students, etc.)
- Cultural Fair
- Tonka Prep Program
- Community Building – speakers Keith Hawkins, Chris Singleton, Michael Berenbaum, Rashad Cohen
- Working to increase the number of students enrolled in honors courses
- VANTAGE Diversity Taskforce
- Unified Theatre course
- Increase in student clubs
- Increased awareness of resources (confidential reporting tool)
- Strong relationships + exceptional instruction = successful students

## **MHS - 2022-23 Focus**

- Continue to focus on instructional practices, share power, express care and student voice and the data
- Use student feedback to address classroom environment and additional areas of educate for students and staff.
- Continue to focus on educate through the development of schoology course.
- Continue to focus on repair --Beyond 140 video.
- Continue to look at window/mirrors in the curriculum
- Develop new ways for students to share their voice

## **MMW**

- Core values—kindness, community, integrity, growth, fun
- MMW SWEET (School-Wide Expectations Excelling together)
- MOC, WOC, Rainbow Sails
- WOW and S'WOW
- Full Sail Awards
- Student Appreciation Week
- MTSS - Support for all students
- Fun Squad
- 8<sup>th</sup> Grade Leadership and Legacy Event
- Mental Health Month
- Search Institute Data

## **MME—Belonging Focus**

- Students lacking peer connections developed through athletics
- Students struggling with mental health challenges
- Minority and LGBTQ students
- School-wide push to strengthen connections between students and staff
- Increase in student clubs
- Men and Women of Color Clubs
- GSA student groups
- Fundraising—staff experience coupons

Dr. LaDue then updated on the Board on past belonging summits:

## **Belonging Summit—February 17, 2022**

- Strategies used to positively impact and support staff in your department related to creating a community of belonging for students and staff

- Actions from your department to positively impact the student experience as it relates to their sense of belonging
- Other strategies or ideas used during this school year to support our belonging efforts
- Lessons learned during this year related to belonging
- Additional resources that will support moving this work forward

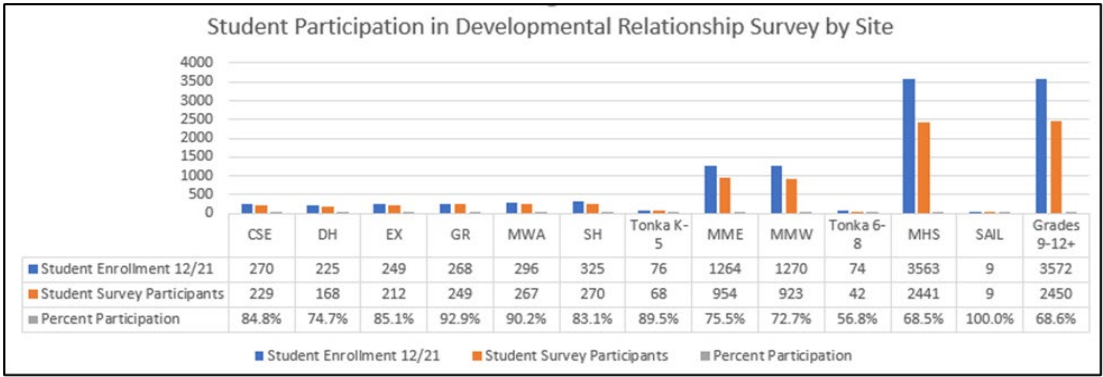
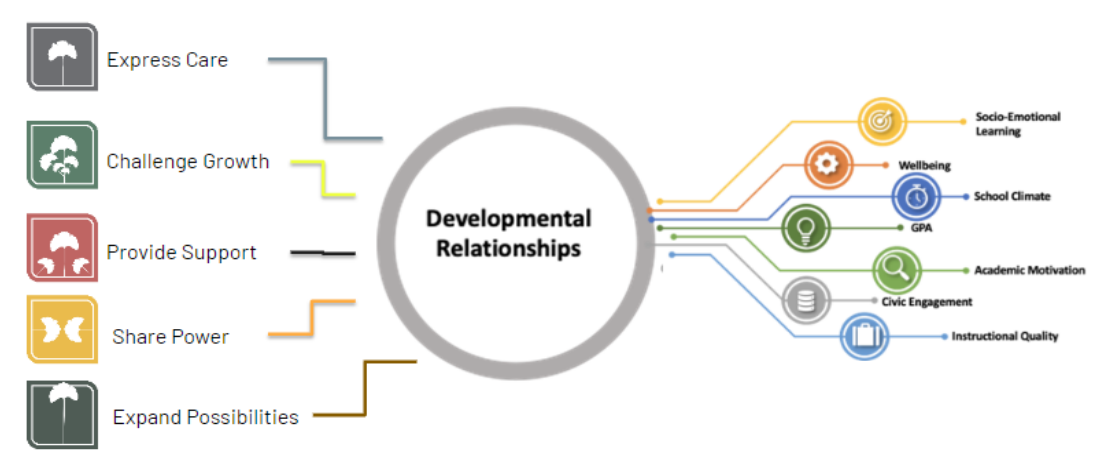
### **Belonging Summit—April 18, 2022**

- What priorities did you identify as a building as a result of the February 17 session with the Search Institute and your site's Developmental Relationships survey results? What actions have you taken in response to the Developmental Relationships survey results?
- When you consider the breadth of the survey data that we have received, how might we better understand and respond to what our students are telling us through this survey? How might the June 14 day support these efforts? This is a draft proposal for June 14. What feedback might you have? What is missing? What might be redundant?
- Based on the work that you are doing in your building and the feedback that you received from teachers in the Google survey from the Feb 18 session and overall, what additional professional learning needs do you and your building have to address our belonging efforts (summer institute, summer learning, late start, early release, staff meetings, etc.)?
- What additional plans do you have yet this school year or into summer to engage or interact with this work?

### **Belonging Summit—June 2, 2022**

- Each school and department was asked to come prepared to share a one-to-two minute example that illustrates or brings to life how their school or department has lived out the District Commitment to Excellence and Belonging during this school year

# Student Feedback from Search Institute

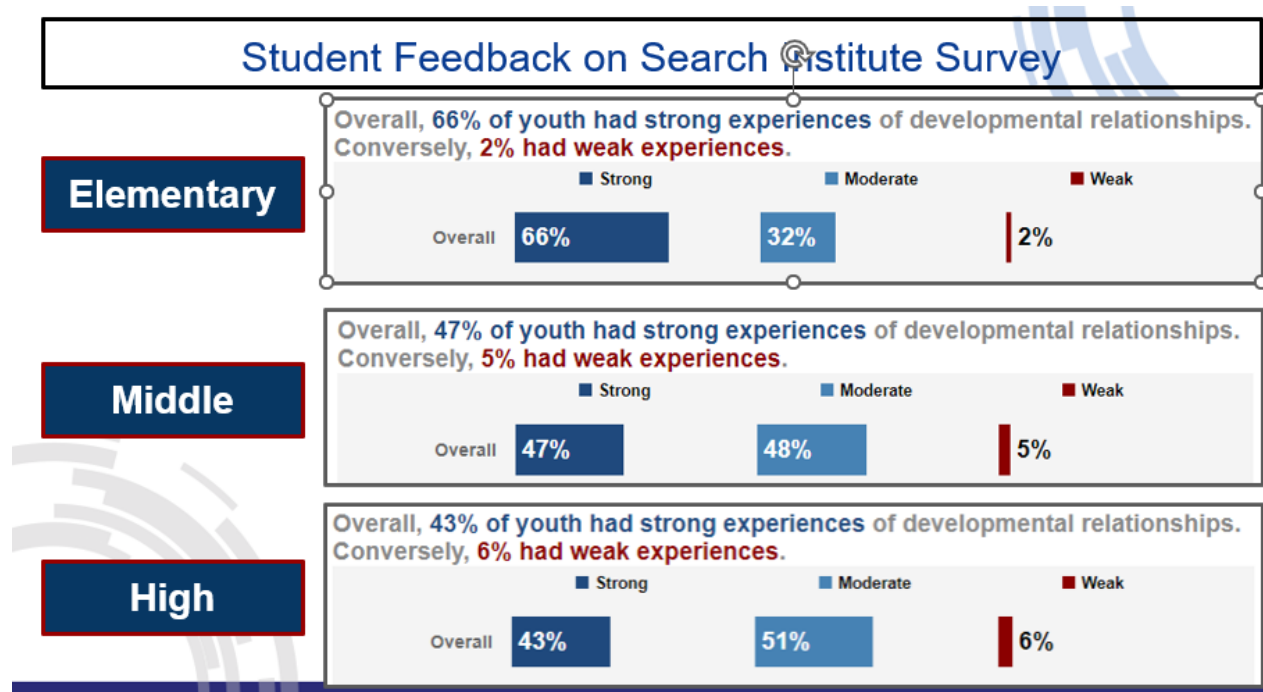




## Youth Self-Report Surveys

Strengths	Limitations
<ul style="list-style-type: none"> <li>Youth voice matters</li> <li>Perception is reality</li> <li>Reliable</li> <li>Predictive of objectively measured outcomes</li> <li>Inexpensive</li> <li>Quick</li> <li>More equitable</li> </ul>	<ul style="list-style-type: none"> <li>Misinterpretation of items</li> <li>Not appropriate for assessing all skills and behaviors</li> <li>Reference bias</li> <li>Faking and social desirability</li> <li>Disruptive environmental factors</li> </ul>

For more information, check out Duckworth & Yeager (2015)



## Student Survey: Strengths in Developmental Relationships

- **Expect My Best**
  - “Challenge Growth” element
  - Defined as “Expect me to live up to my potential.”
- **Set Boundaries**
  - “Provide Support” element
  - Defined as “Put limits in place that keep me on track.”
- **Respect Me**
  - “Share Power” element
  - Defined as “Take me seriously and treat me fairly.”
- **Be Dependable**
  - “Express Care” element
  - Defined as “Be someone I can trust.”

## Student Survey: Opportunities to Strengthen Developmental Relationships

Two greatest opportunities common across Grades 4-12:

### **Connect:**

- “Expand Possibilities” element
- Defined as “Introduce me to people who can help me grow”

### **Inspire:**

- “Expand Possibilities” element
- Defined as “Inspire me to see possibilities for my future”

## Student Survey: Opportunities to Strengthen Developmental Relationships

Third opportunity varied by level

Elementary:

**Let Me Lead,**

- “Share Power” element
- Defined as “Create opportunities for me to take action and lead”

Secondary:

**Broaden Horizons**

- “Expand Possibilities” element
- Defined as “Expose me to new ideas, experiences, and places”

## Next Steps

- Administrators and teachers leaders participated in “Moving from Data to Insights and Practice with Search Institute” on June 14
  - Further understand the feedback from students
  - Develop action plans for fall 2022
- Students in 4-12+ and all teachers will repeat survey late fall 2022

In the discussion that followed, Chairperson Vitale noted that Board members would like to attend some of the upcoming presentations. Board member Wagner praised the principals for focusing on student/parent communication. Board member Lee-O'Halloran said he was glad to hear about Ally week and all the other great things that were being implemented. Board members noted the increased stress levels in students, staff and parents during COVID and all expressed hope that this would decline in the coming school year. Principal Dymit noted that mask wearing had really impacted students' ability to read non-verbal cues, which led to feelings of others not caring about them. Board members thanked the principals for setting up the student-led listening sessions in the past few weeks and said they were appreciative of being included. Board member Wagner said

she was excited to see the great work that had come out of the Belonging Summits and hoped to see it continue. She also said it was a great modeling opportunity for the students to see.

### **UPDATE ON CRUZ-GUZMAN**

Attorney Dennis O'Brien presented an update on this case to the Board. By way of background, he began by saying that the original lawsuit had been filed in November of 2015. After a series of motions, the matter was appealed to the MN Court of Appeals. In March of 2017 the Court of Appeals held that the issues were nonjusticiable. The Court of Appeals decision then headed to the MN Supreme Court, and in 2018 the Supreme Court reversed and then reinstated the case. The case was then ordered back to the Hennepin County District Court. In December of 2021, the Trial Court returned the case to the Court of Appeals by asking for further direction. Specifically, the Trial Court wished to know whether desegregation could be compelled even if there was no proof that the state intended to cause the racial imbalance or that its policies did in fact cause this imbalance. The matter is still pending before the Court of Appeals and so the question has not yet been answered. Significantly, the plaintiffs petitioned the MN Supreme Court for an accelerated review, which was denied on 3/29/22.

In 2022, House File No 2471 was introduced. It would essentially enhance open enrollment by allowing "host districts" to send their own buses into neighborhoods with failing school districts so that parents can voluntarily send their children to successful schools. The legislation also proposes to establish magnet schools in an attempt to encourage suburban students to attend magnet schools in our central cities.

Chairperson Vitale thanked Mr. O'Brien for the update and said it would be interesting to see how this case eventually resolves.

### **ADJOURNMENT**

The Board adjourned the Study Session at 8:55 p.m.

**CONSENT**

**School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item IX. C-1**

**Title: Payment of Bills**

**Date: August 4, 2022**

---

**OVERVIEW:**

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of May 2022.


---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the Board approve the disbursements as presented for the month of May 2022.

---


**Submitted by:**

  
\_\_\_\_\_  
**Jessica Hulitt**  
**Coordinator of Accounting**

**Approved by:**

  
\_\_\_\_\_  
**Paul Bourgeois**  
**Executive Director of Finance & Operations**

**Concurrence:**

  
\_\_\_\_\_  
**David Law**  
**Superintendent of Schools**

## MINNETONKA DISTRICT #276

TO: David Law

FROM: Jessica Hulitt

RE: Payment of Bills – May 2022  
Board Meeting Date: August 4, 2022

The following disbursements are submitted for the month of May:

Recommend the payment of bills in the sum of \$7,920,361.82 by check #472161 - #472686 and ACH #212202502 - #212202781, and wire transactions #202170900 - #202171101.

May		
	FUND	
01	GENERAL FUND	5,839,148.83
02	CHILD NUTRITION	502,418.89
03	PUPIL TRANSPORTATION	55,452.55
04	COMMUNITY SERVICE	335,951.78
05	CAPITAL EXPENDITURE	102,634.46
07	DEBIT SERVICE FUND	
09	TRUST - FIDUCIARY	148,872.22
11	EXTRA/CO-CURRICULAR	113,095.60
12	ATHLETIC FEE	22,132.98
18	CUSTODIAL FUND	240.29
20	SELF INSURANCE	110,117.06
40	CULTURAL ARTS CENTER	37,871.35
41	DOME OPERATIONS	10,751.30
42	AQUATICS PROGRAM	38,359.32
43	PAGEL CENTER	22,472.78
46	LTFM	275,317.20
56	CONSTRUCTION PROJECTS	186,629.08
66	CAPITAL PROJECTS LEVY	118,896.13
		\$ 7,920,361.82
	SALARIES	\$ 6,636,193.90
	TOTAL	\$ 14,556,555.72

  
\_\_\_\_\_  
Jessica Hulitt

August 4, 2022  
Date

**CONSENT**

**School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item IX. c-2**

**Title: Payment of Bills**

**Date: August 4, 2022**

---

**OVERVIEW:**

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of June 2022.


---

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the Board approve the disbursements as presented for the month of June 2022.

---


**Submitted by:**

  
\_\_\_\_\_  
**Jessica Hulitt**  
**Coordinator of Accounting**

**Approved by:**

  
\_\_\_\_\_  
**Paul Bourgeois**  
**Executive Director of Finance & Operations**

**Concurrence:**

  
\_\_\_\_\_  
**David Law**  
**Superintendent of Schools**

## MINNETONKA DISTRICT #276

TO: David Law

FROM: Jessica Hulitt

RE: Payment of Bills – June 2022  
Board Meeting Date: August 4, 2022

The following disbursements are submitted for the month of June:

Recommend the payment of bills in the sum of \$12,323,720.74 by check #472687 - #473503 and ACH #212202783 - #212203127, and wire transactions #202170983 - #202171221 as follows:

June			
	FUND		
01	GENERAL FUND		7,573,436.90
02	CHILD NUTRITION		402,664.82
03	PUPIL TRANSPORTATION		461,446.93
04	COMMUNITY SERVICE		500,832.84
05	CAPITAL EXPENDITURE		783,452.79
07	DEBIT SERVICE FUND		765,250.64
09	TRUST - FIDUCIARY		113,940.93
11	EXTRA/CO-CURRICULAR		204,799.11
12	ATHLETIC FEE		1,935.98
18	CUSTODIAL FUND		5,998.46
20	SELF INSURANCE		116,916.30
40	CULTURAL ARTS CENTER		32,974.05
41	DOME OPERATIONS		6,605.56
42	AQUATICS PROGRAM		55,606.60
43	PAGEL CENTER		34,524.25
46	LTFM		195,729.65
47	OPEN DEBT SERVICE FUND		177,873.00
56	CONSTRUCTION PROJECTS		281,027.05
66	CAPITAL PROJECTS LEVY		608,704.88
			\$ 12,323,720.74
	SALARIES		\$ 11,468,297.54
	TOTAL		\$ 23,792,018.28

  
\_\_\_\_\_  
Jessica Hulitt

August 4, 2022  
Date



SCHOOL BOARD  
MINNETONKA I.S.D. #276  
5621 County Rd. 101  
Minnetonka, MN  
Community Room

Board Agenda Item IX. d.

**TITLE:** Recommended Personnel Items

**DATE:** August 4, 2022

**BACKGROUND:** Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

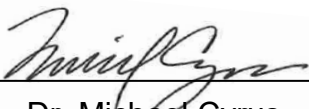
---

**FUTURE ACTION/RECOMMENDATION:**

The administration recommends approval of all attached personnel changes.

---

Submitted by:



Dr. Michael Cyrus  
Executive Director of Human Resources

Concurrence by:



David Law  
Superintendent

**RECOMMENDED PERSONNEL ITEMS**

**I. INSTRUCTION**

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BEHBOUDI, NATASHA	GRADE 2, 1.0 FTE, MWTA	2022-23	\$57,405
BERCHILD, MEGAN	GRADE 2, 1.0 FTE, GR	2022-23	\$55,324
BOGUSLAWSKI, NINA	SPECIAL ED, 1.0 FTE, EXC	2022-23	\$47,215
BOWMAN, KATELYN	PRESCHOOL, 32.62 HRS/WK, MCEC	2022-23	\$35.93/HR
BUSHNELL, DEBORAH	KINDERGARTEN SPANISH IMMERSION, 1.0 FTE, MWTA	2022-23	\$93,402
DAVIS, ELIZABETH	GRADE 3 SPANISH IMMERSION, 1.0 FTE, DH	8/30/22-6/9/23	\$51,271
DUDLEY, CASEY	SPECIAL ED, 1.0 FTE, MHS	2022-23	\$47,215
DUMMERMUTH, JACOB	MATH, 1.0 FTE, MMW	2022-23	\$52,623
FLORIO, JENNIFER	HEALTH, 1.0 FTE, MHS	8/30/22-6/9/23	\$89,870
GHANBARZADEH, BROOKE	SPEECH LANGUAGE PATHOLOGIST, 0.75 FTE, MCEC	8/30/22-6/9/23	\$61,381.50
GILHOUSEN, EMMA	MATH, 1.0 FTE, MHS	8/30/22-6/9/23	\$47,215
HANSON, NATALIE	PSYCHOLOGIST, 0.3 FTE, DP/MCEC	9/6/22-6/9/23	\$26,143.08
HAWKINS, CAITLIN	LANGUAGE ARTS, 1.0 FTE, MHS	2022-23	\$58,028
HEER, JULIA	SCIENCE, 0.6 FTE, MHS	8/30/22-6/9/23	\$40,263.60
HUEFFMEIER, HEIDI	SPEECH LANG PATH, 1.0 FTE, MWTA	2022-23	\$95,558
KLEINDL, KEVIN	MUSIC, 1.0 FTE, MHS	2022-23	\$64,901
LOCHNER, KAITLIN	LANGUAGE ARTS/WILSON READING, 0.9 FTE, MHS	2022-23	\$84,206.70
MARKERT, HEATHER	FACS, 0.34 FTE, MME	8/30/22-6/9/23	\$26,041.28
MARSH, MONICA	WILSON READING, 0.425 FTE, CS	2022-23	\$34,164.47
MARSH, MONICA	TITLE ONE, 0.2 FTE, CS	8/30/22-6/2/23	\$15,640.51
MCCONEGHEY, PATRICIA	LANGUAGE ARTS, 1.0 FTE, MME	8/30/22-6/9/23	\$52,623
MCDEVITT, FRANCIS	HEALTH/PHY ED, 1.0 FTE, MMW	2022-23	\$89,870
ROSENBERG, EMILY	SPECIAL ED, 1.0 FTE, MMW	8/30/22-6/9/23	\$48,567
SHERRY, JOSEPH	GRADE 5, 1.0 FTE, DH	8/30/22-6/9/23	\$55,726
SUN, GUONA	KINDERGARTEN CHINESE IMMERSION, 1.0 FTE, SH	8/30/22-6/9/23	\$57,623
WERNER, DOUGLAS	SOCIAL STUDIES, 1.0 FTE, MME	2022-23	\$93,563
WITOWSKI, NICOLE	SCHOOL NURSE, 34 HRS/WEEK, EXC	2022-23	\$49.06/HR
<b>EXTENDED SCHOOL YEAR (ESY):</b>			
BERGER, CHRISTIN	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$39.77/HR
CALLAHAN, MARY	SPECIAL ED, 3 HRS/DAY, 3 DAYS/WEEK, MHS	6/28/22-7/28/22	\$55.51/HR
CAMRUD, HANNAH	ECSE, 5.5 HRS/DAY, 2-3 DAYS/WEK, MCEC	6/28/22-7/28/22	\$40.69/HR
CHARTIER, MASON	SPECIAL ED, 3 HRS/DAY, 3 DAYS/WEEK, MHS	6/28/22-7/28/22	\$39.77/HR
CONNELLY, ROBYN	SPECIAL ED, 3 HRS/DAY, 3 DAYS/WEEK, SAIL	6/28/22-8/4/22	\$55.89/HR
DALDOUL, HEATHER	EL SUMMER PRGM TEACHER, 6 HRS/DAY, 3 DAYS/WEEK, UNITED METH. CHRCH	7/5/22-7/28/22	\$63.60/HR
DAVEN, MADALYN	ECSE, 5.5 HRS/DAY, 2-3 DAYS/WEEK, MCEC	6/28/22-7/28/22	\$39.77/HR
DEVANIE, MAURA	EL SUMMER PRGM TEACHER, 6 HRS/DAY, 3 DAYS/WEEK, UNITED METH. CHRCH	7/5/22-7/28/22	\$51.99/HR
GARIBALDI DAVIS, HEATHER	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$61.87/HR
HANSON, BAILEY	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$39.77/HR
HANSON, RACHEL	SPECIAL ED, 3 HRS/DAY, 3 DAYS/WEEK, MHS	6/28/22-7/28/22	\$49.48/HR
HERMANN, OLIVIA	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$48.40/HR
HUGHES, KIM	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$39.77/HR
HUPP, TESSA	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$49.75/HR
JOHNSEN, LAUREN	ECSE SPEECH LANG PATH, 16 HRS/WEEK, MCEC	6/28/22-7/28/22	\$46.97/HR
JOHNSON, LAURAL	SPECIAL ED LEAD TEACHER, 5 HRS/DAY, 3 DAYS/WEEK, DISTRICT	6/28/22-7/28/22	\$74.00/HR
KASPER, FAITH	SPECIAL ED, 21 HRS/WEEK, SAIL	6/28/22-8/4/22	\$39.77/HR
KLEMAN, ALEXIS	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$39.77/HR
LARSON, ALICIA	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$39.77/HR
LIMA, KRISTA	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$64.56/HR
OWENS, TARA	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$51.10/HR
PEDERSON, KELLY	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$68.33/HR
PEDERSON, MELANIE	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$39.77/HR
PHILLIPS, KELLY	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$68.33/HR
ROCKERS, SUE	SCHOOL NURSE, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$44.43/HR

SMITH, LEANNE	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$63.30/HR
SPILANE, KRISTEN	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, CS	6/28/22-7/28/22	\$40.69/HR
STUEMKE PETERSON, TEGAN	SPECIAL ED/READING, 3.5 HRS/DAY, 3 DAYS/WEEK, DISTRICT	6/28/22-7/28/22	\$53.25/HR
WATERHOUSE, KYLEEN	SCHOOL NURSE, 3 HRS/DAY, 3 DAYS/WEEK, SAIL/MCEC	6/21/22-8/4/22	\$42.01/HR
WILEY, MONIQUE	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$48.40/HR
WOODRUFF, REILLY	SPECIAL ED, 3.5 HRS/DAY, 3 DAYS/WEEK, MME	6/28/22-7/28/22	\$39.77/HR
<b>SUMMER LEARNING PROGRAM:</b>			
BECKSTROM, JEFF	ENGLISH ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$74.00/HR
DRABIK, MICHAEL	MATH, 4 HRS/DAY, 4 DAYS/WEEK, MME	6/27/22-7/28/22	\$39.77/HR
FLICEK, LAURA	SPANISH IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$34.86/HR
IRELAND, JESSIE	SPANISH IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$32.17/HR
LABATE, CAROLINE	ENGLISH ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$31.54/HR
LAPSHINA, TATIANA	SPANISH IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$31.28/HR
LI, XINHUA	CHINESE IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$38.17/HR
LIPSKY, JENNIFER	ENGLISH ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$74.00/HR
LONG, YE	CHINESE IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$47.05/HR
MORALES, CLAUDIA	SPANISH IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$47.68/HR
OLSON, STACIE	SOCIAL EMOTIONAL LEARNING, 4 HRS/DAY, 4 DAYS/WEEK, MME	6/27/22-7/28/22	\$51.99/HR
ORTIZ, FABIO	SPANISH IMMERSION ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$45.60/HR
STANERSON, BEN	TONKA ONLINE SUMMER SCHOOL COORD, 188 HRS TOTAL, 5 DAYS/WK, MHS	6/20/22-8/30/22	\$71.04/HR
VAN BERGEN, RHONDA	ENGLISH ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$40.23/HR
WHITING, KATE	ENGLISH ELEMENTARY, 4 HRS/DAY, 4 DAYS/WEEK, GR	6/27/22-7/28/22	\$40.95/HR
ZINS, MICHELLE	READING/LANG ARTS, 4 HRS/DAY, 4 DAYS/WEEK, MME	6/27/22-7/28/22	\$50.93/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
ALOWONLE, ALISON	NAVIGATOR, 1.0 FTE, EXC	6/16/22	RESIGNATION
DOCK (MAHONEY,) LEIGHANNE	SPEECH LANGUAGE PATHOLOGIST, 1.0 FTE, MWTA	6/15/22	RESIGNATION
HANSTAD, ANN	ASSISTANT PRINCIPAL, 1.0 FTE, MME	6/30/23	RESIGNATION
NELSON, LAURA	ASSISTANT PRINCIPAL, 1.0 FTE, EXC	7/5/22	RESIGNATION
O'KEEFE, PATRICK	MUSIC, 1.0 FTE, EXC	7/28/22	RESIGNATION
OWENS, TARA	SPECIAL ED, 1.0 FTE, CS	8/1/22	RESIGNATION
READER, JASON	TOSA-STUDENT AFFAIRS, 1.0 FTE, MMW	7/14/22	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
ALEXANDER, KAYLEEN	GRADE 6/SCIENCE, 1.0 FTE, MMW	11/8/22-2/3/23	CHILD REARING
CHO, JENNIFER	RTI, 0.5 FTE, SH – REQUESTING 0.2 FTE LOA	2022-23	PERSONAL
FRANSEN, LAURA	SPECIAL ED, 1.0 FTE, MHS	11/14/22-1/26/23	CHILD REARING
HASKAMP, MELISSA	SOCIAL STUDIES, 1.0 FTE, MMW	10/8/21-12/21/22	CHILD REARING
KOHNNEN, HEATHER	ELT, 1.0 FTE, CS	2022-23	PERSONAL
MLEKODAY, MEGAN	ELL, 0.76 FTE, SH – REQUESTING 0.24 FTE LOA	2022-23	PERSONAL
RYAN, MEGAN	SPECIAL ED, 1.0 FTE, EXC – REQUESTING 1.0 FTE LOA	2022-23	PERSONAL
VANDERHEYDEN, ANGELA	SCHOOL NURSE, 1.0 FTE, MHS	8/15/22-11/4/22	CHILD REARING
WORKMAN, ANDREA	TEACHER INSTRUCTIONAL COACH, 1.0 FTE, DISTRICT	11/13/22-2/3/23	CHILD REARING

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
AURAN, HAILEY	RESERVE TEACHER	8/30/22-6/9/23	ELT, 0.72 FTE, CS
BACHMANN, MAKENZIE	RESERVE TEACHER	8/30/22-6/9/23	LANG ARTS, 1.0 FTE, MHS
BANASHAK, EMMA	GRADE 6 LTS, 1.0 FTE, MMW, 3/21/22-6/13/22	8/30/22-12/21/22	GRADE 6 LTS, 1.0 FTE, MMW
BROWNING, JILL	HIGH POTENTIAL, 0.59 FTE, GR/SH	2022-23	HIGH POTENTIAL, 1.0 FTE, GR/MWTA/SH
CHO, JENNIFER	RTI, 0.61 FTE, SH	2022-23	RTI, 0.5 FTE, SH
DEUTSCH, KATHERINE	SPANISH IMMERSION ELEM FLOAT, 1.0 FTE, DISTRICT	2022-23	GRADE 2 SPANISH IMMERSION, 1.0 FTE, MWTA
DICKENS, JACQUELINE	SCHOOL NURSE, 0.3 FTE, DH	2022-23	SCHOOL NURSE, 0.35 FTE, DH/NON-PUBLICS
DUTTON, ELIZABETH	HIGH POTENTIAL, 0.72 FTE, CS/DH/EXC	2022-23	HIGH POTENTIAL, 0.82 FTE, CS/DH/EXC
FRUIN, CAROLYN	HEALTH/SCIENCE/MATH LTS, 1.0 FTE, MME, 11/1/21-6/13/22	8/30/22-6/9/23	MATH LTS, 1.0 FTE, MMW
GEYER, ALEXA	ELT/RTI, 0.775 FTE, MWTA	2022-23	ELT/RTI, 0.5 FTE, MWTA
HAUG, MEGAN	RESERVE TEACHER	2022-23	GRADES 4-5 ENGLISH/SPANISH MATH, 1.0 FTE, DH
HUPP, TESSA	SPECIAL ED, 1.0 FTE, SAIL	2022-23	SPECIAL ED, 1.0 FTE, MME

JAMISON, MARY ANDREA	KINDERGARTEN LTS, 1.0 FTE, CS, 8/31/21-6/13/22	8/30/22-6/9/23	ELT/READING LTS, 0.885 FTE, SH
KANGAS, KELLY	LANG ARTS LTS, 1.0 FTE, MHS, 3/4/22-6/13/22	8/30/22-6/9/23	LANG ARTS LTS, 0.4 FTE, MHS
KOHNEN, HEATHER	ELT, 0.5 FTE, CS (JOB SHARE 0.5 FTE LOA)	2022-23	FULL TIME 1.0 FTE LEAVE OF ABSENCE
MARSH, MONICA	TITLE ONE/WILSON READING, 0.825 FTE, CS	2022-23	TITLE ONE/WILSON READING, 0.625 FTE, CS
MLEKODAY, MEGAN	ELT/ELL, 1.0 FTE, SH	2022-23	ELL, 0.76 FTE, SH
READER, JASON	TOSA-BUILDING SUPPT, 1.0 FTE, SH	2022-23	TOSA-STUDENT AFFAIRS, 1.0 FTE, MMW
SCHMITT, CLAIRE	PARA SUB	8/30/22-6/9/23	MATH LTS, 1.0 FTE, MME/MMW
VIELGUTH, PABLO	RESERVE TEACHER	8/30/22-6/9/23	SPANISH IMMERSION ELEM FLOAT LTS, 1.0 FTE, CS

## II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
AHLQUIST, KATHERINE	LIFEGUARD, HOURS VARY, AQUATICS	7/26/22	\$14.00/HR
ALDRICH, LUCY	SWIM INSTRUCTOR, 10 HRS/WK, AQUATICS	6/27/22	\$14.00/HR
ALEMAN, ADDISON	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	6/1/22	\$14.00/HR
ALLEN, TYSON	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	6/1/22	\$14.00/HR
BARNETT, RYAN	EXPLORERS CLUB PRGM ASST, 30 HRS/WK, SH	6/13/22	\$15.30/HR
BERNDT, DAVID	EXPLORERS CLUB PRGM ASST, 40 HRS/WK, SH	6/20/22	\$15.30/HR
BOSTON, BRYCE	MTKA SWIM CLUB HEAD SENIOR COACH, 1.0 FTE, AQUATICS	7/1/22	\$55,000 ANNUALLY
BUENTING, ISABELLA	EXPLORERS CLUB PRGM ASST, 20 HRS/WK, SH	6/13/22	\$15.30/HR
BUHMAN, LILLIAN	SUMMER RECREATION INSTRUCTOR, 12-13 HRS/WK, MCEC	6/20/22	\$16.79/HR
CALDWELL-TAUTGES, BECKY	MUSIC ACADEMY INSTRUCTOR, 5-20 HRS/WK, MCEC	8/8/22	\$29.00/HR
CARLSON, REECE	SWIM INSTRUCTOR, 10 HRS/WK, AQUATICS	6/13/22	\$14.00/HR
CASTILLO, SHANIA	ACADEMIC & STUDENT SUPPT COORD, 1.0 FTE, MHS	8/18/22	\$49,000 ANNUALLY
CHAUDHRI, AMAAN	LIFEGUARD, HOURS VARY, AQUATICS	6/24/22	\$14.00/HR
CHOI, MYONGHAI	LIFEGUARD, HOURS VARY, AQUATICS	6/24/22	\$14.00/HR
COUTTS, ANDREW	YOUTH RECREATION PRGM MGR, 1.0 FTE, MCEC	7/19/22	\$49,547.58 PRORATED ANNUALLY
CUMMINGS, EVAN	EXPLORERS CLUB STUD ASST, 22 HRS/WK, SH	6/15/22	\$9.50/HR
DRAAYER, AMANDA	NURSE, 3.5 HRS/DAY, 3 DAYS/WK, MME	6/28/22-7/28/22	\$30.00/HR
FASNACHT, KRISTI	ACCOUNTING SPECIALIST/BURSAR, 1.0 FTE, DSC/MHS	8/2/22	\$58,604.80 PRORATED ANNUALLY
FROSTAD, LONDON	EXPLORERS CLUB PRGM ASST, 27.5 HRS/WK, SH	6/13/22	\$15.00/HR
GRAF, ANNA	EXPLORERS CLUB STUD ASST, 20 HRS/WK, GR	6/13/22	\$9.25/HR
HAMES, SEAN	EXPLORERS CLUB ASST SUPVR, 40 HRS/WK, EXC	6/6/22	\$19.30/HR
HENNEN, SAM	EXPLORERS CLUB ASST, 22 HRS/WK, SH	6/13/22	\$15.00/HR
HENTZ, TATE	EXPLORERS CLUB BEHAVIOR ASST, 37.5 HRS/WK, GR	6/13/22	\$17.50/HR
JACOBSON, NIKOLAS	MCE PRGM SUPVR, 8 HRS/DAY, MCEC	6/10/22	\$20.43/HR
KING, MEREDITH	EXPLORERS CLUB ASST, HOURS VARY, BUILDING VARIES	7/12/22	\$9.75/HR
KOROLEV, ALEXANDER	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	6/13/22	\$14.00/HR
KOSTER, JOSHUA	LIFEGUARD, HOURS VARY, AQUATICS	7/16/22	\$14.00/HR
KRYCK, MAKAYLA	LEAD LIFEGUARD, HOURS VARY, AQUATICS	6/5/22	\$15.50/HR
KULLMAN, RHONDA	NURSE FOR ESY, 3 HRS/DAY, 3 DAYS/WK, MHS	6/28/22-7/28/22	\$26.91/HR
LEAF, NATHANIEL	LEAD LIFEGUARD, 30 HRS/WK, AQUATICS	6/5/22	\$17.00/HR
MAXWELL, ALLISON	SWIM CLUB ASST COACH, HOURS VARY, AQUATICS	6/23/22	\$20.00/HR
MCCABE, DOROTHEA	LEVEL III ECFE OFFICE ASST, 7.5 HRS/DAY, MCEC	7/11/22	\$22.35/HR
MONICATTI, ALEXANDRA	EXPLORERS CLUB STUD ASST, 27 HRS/WK, EXC	7/12/22	\$9.75/HR
MUENCH, GRAHAM	LIFEGUARD, HOURS VARY, AQUATICS	6/5/22	\$14.00/HR
O'DONNELL, EMMETT	EXPLORERS CLUB ASST, 40 HRS/WK, EXC	6/15/22	\$15.00/HR
PETERSON, MIKAYLA	MUSIC ACADEMY INSTRUCTOR, 5-20 HRS/WK, MCEC	6/21/22	\$28.36/HR
POEY, WILLIAM	LIFEGUARD, HOURS VARY, AQUATICS	6/5/22	\$14.00/HR
PUZAK, BRANDT	EXPLORERS CLUB ASST, 22 HRS/WK, EXC	6/13/22	\$15.00/HR
ROBBEN, PATRICIA	EXPLORERS CLUB STUD ASST, 15 HRS/WK, MCEC	7/18/22	\$13.30/HR
ROSE, KAREN	QUEST COUNSELOR, HOURS VARY, MME	7/5/22	\$17.79/HR
ROSENHAGEN, LEO	LIFEGUARD, HOURS VARY, AQUATICS	6/5/22	\$14.00/HR
RUSH, MIA	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	7/13/22	\$14.00/HR
RYAN, FINLEY	EXPLORERS CLUB ASST, 16 HRS/WK, SH	6/13/22	\$10.50/HR
SCHRUPP, ASPEN	SUMMER RECREATION INSTRUCTOR, 12-13 HRS/WK, MCEC	6/20/22	\$16.79/HR
SHAW, KIRSTEN	EXPLORERS CLUB ASST, 35 HRS/WK, SH	6/13/22	\$15.30/HR
SNOW, ISABELA	EXPLORERS CLUB STUD ASST, 15 HRS/WK, MCEC	7/18/22	\$13.30/HR
SONNEK, AUDREY	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	6/13/22	\$14.00/HR
SOUBA, ALLISON	EXPLORERS CLUB STUD ASST, 22 HRS/WK, GR	7/25/22	\$11.00/HR
SOULE, SAVANA	SWIM INSTRUCTOR, 20 HRS/WK, AQUATICS	7/26/22	\$14.00/HR

SPECHT, EMILY	SUMMER RECREATION INSTRUCTOR, 12-13 HRS/WK, MCEC	6/21/22	\$13.30/HR
SPEIKERS, CHLOE	EXPLORERS CLUB PRGM ASST, 33 HRS/WK, EXC	6/13/22	\$15.30/HR
TOMSCH, CHLOE	EXPLORERS CLUB PRGM ASST, 27.5 HRS/WK, SH	6/13/22	\$15.00/HR
TORNES, JAKE	EXPLORERS CLUB STUD ASST, 14 HRS/WK, SH	6/22/22	\$10.70/HR
VAN WYK, SIGNE	EXPLORERS CLUB STUD ASST, HOURS VARY, GR	6/15/22	\$10.70/HR
WANG, ELIZABETH	SWIM INSTRUCTOR, 15 HRS/WK, AQUATICS	6/27/22	\$14.00/HR
WELLER, ANDREW	QUEST BEHAVIORAL ASST, HOURS VARY, MME	6/13/22	\$16.79/HR
WHITESIDE, SIDNEY	EXPLORERS CLUB STUD ASST, HOURS VARY, EXC	6/13/22	\$9.75/HR
WYERS, JENNIFER	EXPLORERS CLUB PRGM LEAD, 27.5 HRS/WK, SH	6/17/22	\$17.30/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
AAMLIK, ERIK	CLASS D SPEC ED & BUS/TRAFFIC PARA, 6 HRS 45 MIN/DAY, EXC	7/3/22	RESIGNATION
ARPS, BETH	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	7/11/22	RESIGNATION
BROVELEIT, BRENDA	EXPLORERS SITE SUPVR, 8 HRS/DAY, MCEC	7/29/22	RESIGNATION
CARLSON, GRACE	LEAD GROUP COACH, 1.0 FTE, MTKA SWIM CLUB	8/3/22	RESIGNATION
CHRISTIANSON, JACQUELINE	EXPLORERS CLUB BEHAVIOR ASST, 15 HRS/WK, MCEC	9/10/21	RESIGNATION
CRUZ, AMY	CUSTODIAN, 8 HRS/DAY, MHS	7/15/22	RESIGNATION
FUNDERBURK, JULIE	CLASS C KINDER PARA, 6 HRS/DAY, EXC	7/6/22	RESIGNATION
HAEG, HEATHER	PROGRAM MGR FOR ADULT PRGMS, 30 HRS/WK, MCEC	7/11/22	RESIGNATION
JONES, MARION "SKIP"	CLASS B LAYREADER, 7 HRS/DAY, MHS	11/1/22	RETIREMENT
MARONEY, JULIE	LEVEL III STUDENT SUPPT SERVICES OFFICE ASST, 32.5 HRS/WK, DSC	7/5/22	RETIREMENT
MCNEAL, JERRY	CLASS C MATH SUPPT PARA, 10 HRS/WK, SH	6/10/22	RESIGNATION
MILLS, REBECCA	EXPLORERS CLUB PRGM SPECIALIST, 8 HRS/DAY, MCEC	9/2/22	RESIGNATION
NICOLLE, NAN	CLASS A LR/PG PARA, 2 HRS 50 MIN/DAY, GR	6/10/22	RETIREMENT
SCHOUVILLER, MELINDA	LEVEL III YOUTH PRGMS OFFICE ASST, 8 HRS/DAY, MCEC	8/12/22	RESIGNATION
SELLERS, ETHAN	SWIM CLUB ASST COACH, 10 HRS/WK, AQUATICS	6/11/22	RESIGNATION
SHARBO, EMILY	CLASS B SUPVRY PARA, 15 MIN/DAY, MMW	6/10/22	RESIGNATION
	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MMW		
SMITH, MICHAEL	EXPLORERS CLUB PRGM ASST, 30-40 HRS/WK, MCEC	7/22/22	TERMINATION
THEIS, KIRSTEN	COOK HELPER, 4 HRS/DAY, MMW	7/13/22	RESIGNATION
TUY, MARA	EXPLORERS CLUB JR LEAD INSTRUCTOR, 40 HRS/WK, MCEC	7/14/22	RESIGNATION
WETMORE, CONNIE	NURSE INSTRUCTOR, 4 HRS/WK, VANTAGE	6/9/22	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
CASILLAS, LORENA	CLASS A & C LR/PG, CLASSROOM & BUS/TRAFFIC PARA, 6.42 HRS/DAY, GR	2022-23	PERSONAL
CLEGG, GEORGE	CUSTODIAN, 8 HRS/DAY, DH	4/11/22-8/2/22	MEDICAL
PESO, DAN	CLASS D SPEC ED & BUS/TRAFFIC PARA, 4 HRS/DAY, MWTA	2022-23 & 2023-24	PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
MATA, KEVIN	CLASS B HALL PARA, 7.5 HRS/DAY, MHS	2022-23	STUDENT MGMT COORD, 1.0 FTE, MHS
MURPHY, GERI	LEVEL III HUMAN RESOURCES TECHNICIAN, 8 HRS/DAY, DSC	6/13/22	LEVEL IV TEACHING & LEARNING OFFICE ASST, 8 HRS/DAY, DSC
NELSON, DENISE	LEVEL III ECFE OFFICE ASST, 7.5 HRS/DAY, MCEC	2022-23	LEVEL IV THIRD PARTY BILLING /HEALTH OFFICE ASST, 8 HRS/DAY, DSC
PESO, DAN	CLASS C SPANISH KINDER PARA, 3 HRS/DAY, MWTA	2022-23	CLASS C SPANISH KINDER PARA, 3 HRS/DAY, MWTA
RIPLEY, KELLY	CLASS D SPEC ED & BUS/TRAFFIC PARA, 4 HRS/DAY, MWTA	2022-23	LEVEL III SPEC ED OFFICE ASST, 7 HRS/DAY, DH/MME
SMITH, ELIZABETH	LEVEL III SPEC ED OFFICE ASST, 6 HRS/DAY, MME	2022-23	LEVEL III SPEC ED OFFICE ASST, 8 HRS/DAY, GR/MMW
TINUCCI, REBECCA	LEVEL III SPEC ED OFFICE ASST, 3 HRS/DAY, GR	2022-23	LEVEL III SCHOOL OFFICE ASST, 8 HRS/DAY, MMW
	LEVEL III SPEC ED OFFICE ASST, 7 HRS/DAY, DH/MMW	2022-23	

### III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
ABELSEN, MARK	VOCAL DIRECTOR, SUMMER THEATER, SOMETHING ROTTEN 2.0	ARTSCTR	6/27/22-7/8/22	\$650
ANLAUF, KAITLYN	GYMNASTICS STUDENT ASST COACH	MHS	6/15/22	\$11.83/HR
BARLOW, LIZ	EVENT & TRAVEL MGR, SUMMER THEATER, SOMETHING RTN 2.0	ARTSCTR	SUMMER 2022	\$1,000
BATTERMAN, KATHRYN	DECA ASST ADVISOR	MHS	2021-22	\$2,463
BISSON, LAUREN	GYMNASTICS STUDENT ASST COACH	MHS	6/13/22	\$11.83/HR

BOWMAN, KATELYN	VOLLEYBALL COACH FOR MCE	MCEC	6/20/22	\$22.00/HR
BOYUM, TRENT	DIRECTOR, SUMMER THEATER, SOMETHING ROTTEN 2.0	ARTSCTR	SUMMER 2022	\$3,000
BOYUM, TRENT	DIRECTOR, SUMMER THEATER, FABULOUS 50'S	ARTSCTR	SUMMER 2022	\$500
CHALMERS, AIDEN	MINNETONKA RUN CLUB ASST	MCEC	7/11/22	\$13.30/HR
COSSETTE, JOE	ACADEMIC ANCHORS CO-ADVISOR	MHS	2021-22	\$500
COSSETTE, JOE	SCIENCE OLYMPIAD ASST CO-ADVISOR	MHS	10/21-3/22	\$674.50
CRUMPTON, ZACHARY	WEIGHT ROOM ASST SUPVR	PAGEL	6/13/22-8/26/22	\$15.00/HR
DILL, RACHEL	VOLLEYBALL ASST COACH	MHS	8/15/22-11/1/22	\$4,612
EISWALD, AVIANA	GYMNASTICS STUDENT ASST COACH	MHS	6/14/22	\$11.83/HR
ESCH, MARK	SUMMER WEIGHT ROOM SUPVR	MHS	6/13/22-8/14/22	\$6,359.50
FLEISHER, CARTER	WEIGHT ROOM ASST SUPVR	PAGEL	6/13/22-8/26/22	\$15.00/HR
GALVAN, RUTH	SPRING CONCESSION SUPVR	MHS	4/22-6/22	\$1,000
GUNDERSON, OWEN	WEIGHT ROOM ASST SUPVR	PAGEL	6/13/22-8/26/22	\$15.00/HR
HAMMERBACK, HEIDI	BUS DUTY	GR	2021-22	\$500
HAYS, JULIA	GYMNASTICS STUDENT ASST COACH	MHS	6/16/22	\$11.83/HR
HENNING, JASON	BOYS GOLF ASST COACH	MHS	5/22-6/15/22	\$3,810
HERBST, LAURA	LEADERSHIP STIPEND: AP/IB TEST COORD	MHS	2021-22	\$5,000
JONES, MONICA	WOMEN OF COLOR CO-ADVISOR	MHS	2021-22	\$1,539.50
JORE, AMY	PRODUCTION DESIGN ASSOCIATE, SOMETHING ROTTEN 2.0	ARTSCTR	SUMMER 2022	\$1,200
KOKESH, TIM	CHEMICAL HUGIENE CO-OFFICER	MHS	2021-22	\$798
LUNDQUIST, ALLISON	ACADEMIC ANCHORS CO-ADVISOR	MHS	2021-22	\$500
PATE, LAUREN	GYMNASTICS ASST COACH	MHS	6/14/22	\$19.00/HR
POSTIER, HUNTER ANNE	WEIGHT ROOM ASST SUPVR	PAGEL	6/13/22-8/26/22	\$25.00/HR
TRIPP, LELLEY	HAIR DESIGN, SUMMER THEATER, SOMETHING ROTTEN 2.0	ARTSCTR	SUMMER 2022	\$1,200
WAVRIN, AMANDA	WOMEN OF COLOR CO-ADVISOR	MHS	2021-22	\$1,539.50
WHEATON, BENJAMIN	BOYS TENNIS ASST COACH	MHS	3/28/22-6/10/22	\$3,810

**School Board  
Minnetonka ISD #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item IX. e**

**Title: Gifts and Donations**

**Date: August 4, 2022**

---

**EXECUTIVE SUMMARY:**

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete authority of the Minnetonka School Board.

---

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Deephaven Elementary School Principal Discretionary Account:

The Blackbaud Giving Fund	\$450.00
Target c/o Cyber Grants, LLC	\$40.00

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Deephaven Elementary School PTA Enrichment Account:

Deephaven PTA	\$23,198.00
Deephaven PTA	\$2000.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary Field Trip Account:

Groveland Elementary School PTO	\$8094.00
---------------------------------	-----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary Principal Discretionary Account:

FrontStream	\$33.32
-------------	---------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Excelsior Elementary School Principal Discretionary Account:

The Blackbaud Giving Fund	\$8.40
---------------------------	--------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Athletic Clubs and Teams Accounts:

Minnetonka Skippers Booster Club	\$61,269.00
----------------------------------	-------------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Field Trip and Classroom Supplies Accounts:

Minnetonka Middle School West PTO	\$14,419.85
-----------------------------------	-------------

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka Community Education Playground Account:

City of Deephaven	\$10,000.00
Minnetonka Preschool & ECFE PTO	\$5000.00
Excelsior Rotary Foundation	\$10,000.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Arts Center Account:

Edward Jones Trust	\$25.00
--------------------	---------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Principal Discretionary Account:

The Blackbaud Giving Fund	\$8.40
---------------------------	--------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School DESI Club Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Fencing Club Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Ultimate Frisbee Club Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Robotics Club Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Jazz Band Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Marching Band Account:

Minnetonka Skippers Booster Club	\$100.00
----------------------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in Minnetonka High School Striker Club Account:

MHS Soccer Booster Club	\$5000.00
-------------------------	-----------



**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Principal Discretionary Account:

Thomas & Laurie Burns	\$100.00
The Blackbaud Giving Fund	\$960.00
The Blackbaud Giving Fund	\$330.00
Brenda Van Dixhorn	\$100.00
Anonymous	\$10.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Basketball Coach Stipend Account:

Minnetonka Hoops Booster Club	\$6092.59
-------------------------------	-----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in Minnetonka High School Fastpitch Team Account:

Gap, Inc.	\$300.00
-----------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Girls Lacrosse Coach Stipend Account:

Minnetonka Girls Lacrosse Boosters	\$5757.50
------------------------------------	-----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Supermileage Program Account:

Optimist of Glen Lake	\$500.00
-----------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Track & Field Account:

MTFCCA	\$33,253.64
--------	-------------

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Dr. Dennis Peterson Scholarship Account:

Shannon Richter	\$300.00
Thomas & Laurie Pohlad	\$500.00
Kurt & Janet Swiecichowski	\$1000.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Scholarship Account for Graduating Seniors:

The Lions Foundation of Victoria	\$2000.00
----------------------------------	-----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Tonka Prep Account:

Rotary Club of Lake Minnetonka-Excelsior	\$10,000.00
--	-------------

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Minnetonka Research Account:

Jeff & Erin Anderson	\$67.14
The Blackbaud Giving Fund	\$333.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in Minnetonka High School Tonka Hacks Account:

Digineer Consulting	\$400.00
---------------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Admin Council Spirit Wear Account:

Paul Bourgeois	\$650.00
----------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Momentum Program for Educational Purposes:

Carrie Webber	2004 Toyota Corolla
Kelly Keading	2002 Jeep Liberty

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Deephaven Elementary Orchestra Department:

Sandy Weigel	Cello
--------------	-------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Secret Garden:

Tonkadale Greenhouse	Plants
----------------------	--------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka Schools Band Department Grades 5-8:

Suzanne LaCroix	Trombone
-----------------	----------

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnewashta Principal Discretionary Account:

Minnewashta PTO	\$40,000.00
-----------------	-------------

---

<b>TOTAL GIFTS AND DONATIONS FOR 2022-2023*</b>	<b>=</b>	<b>\$242,469.84</b>
---	----------	---------------------

\*Total amount reflects gifts & donations submitted for board approval in 2022-2023.

---

Submitted by: Paul Bourgeois  
Paul Bourgeois, Executive Director of Finance & Operations

**CONSENT**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item IX. f**

**Title:** Electronic Fund Transfers

**Date:** August 4, 2022

---

**EXECUTIVE SUMMARY:**

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

---

**RECOMMENDATION:**

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for May & June 2022.

---

**Submitted by:**



Paul Bourgeois, Executive Director of Finance & Operations

<b>MAY 2022 FROM GENERAL FUND</b>				
DATE	PAYEE			AMOUNT
5/2/2022	Further - Flex			21,181.29
5/2/2022	Delta Dental			28,760.15
5/2/2022	Claims HealthPartners			242,816.47
5/2/2022	Payroll			2,669,396.19
5/6/2022	AP Payment			303,596.03
5/9/2022	Further - Flex			23,170.10
5/9/2022	Claims HealthPartners			272,228.85
5/10/2022	Delta Dental			23,400.85
5/12/2022	Deluxe Business Products			180.14
5/13/2022	Solutran - Wellness Program			4,225.30
5/13/2022	AP Payment			245,793.31
5/16/2022	Further - Flex			10,074.41
5/16/2022	Delta Dental			19,616.06
5/16/2022	HealthPartners Premium			69,705.42
5/17/2022	Claims HealthPartners			153,900.82
5/17/2022	Payroll			2,894,256.33
5/20/2022	AP Payment			90,581.30
5/23/2022	Further - Flex			18,680.98
5/23/2022	Further - Flex Premium			4,636.50
5/23/2022	Delta Dental			15,789.28
5/23/2022	Delta Dental Premium			6,642.75
5/23/2022	Claims HealthPartners			298,842.73
5/25/2022	Payroll			1,072,541.38
5/27/2022	AP Payment			95,885.34
5/31/2022	Further - Flex			14,012.73
5/31/2022	Delta Dental			21,117.95
5/31/2022	Claims HealthPartners			132,844.36
5/31/2022	Payroll			2,697,843.33
MAY	Postage			3,104.00
MAY	Art Center CC Processing Fees			634.71
MAY	MCEC Credit Card Processing Fees			22,403.68
MAY	Mtka Webstore CC Processing Fees			7,960.47
MAY	Athletic CC Processing Fees			1,879.30
MAY	Bank Monthly Service Charge			962.65
MAY	Aquatics CC Processing Fees			3,089.20
				\$ 11,491,754.36
<b>MAY</b>				
INVESTMENT DESCRIPTION	BANK	MATURITY DATE	INTEREST RATE	ENDING BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.22%	14,302,711.41
Money Market	MSDLAF+ Liquid Class	NA	0.57%	223.50
Money Market	MSDLAF+ MAX Class	NA	0.35%	-
Term	MSDLAF	NA	Var	37,844,123.54
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	0.50%	22,997,647.09
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.00%	624,631.29
Various	Wells Fargo OPEB	NA	Var	19,590,186.46
				\$ 95,359,523.29

JUNE 2022 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
6/1/2022	Sans Loan Payment			5,196.83
6/3/2022	AP Payment			372,835.19
6/6/2022	Further - Flex			14,857.12
6/6/2022	Delta Dental			19,482.05
6/6/2022	Claims HealthPartners			218,247.43
6/8/2022	Payroll			252,295.56
6/10/2022	AP Payment			38,434.63
6/13/2022	Delta Dental			9,618.78
6/13/2022	Further - Flex			14,376.91
6/13/2022	Claims HealthPartners			164,689.87
6/14/2022	Payroll			4,155,238.51
6/15/2022	Solutran - Wellness Program			4,212.32
6/17/2022	AP Payment			194,163.84
6/21/2022	Further - Flex			24,466.32
6/21/2022	Claims HealthPartners			296,530.26
6/22/2022	Further - Flex Premium			4,632.00
6/22/2022	Delta Dental Premium			6,642.75
6/22/2022	Delta Dental			17,536.44
6/24/2022	AP Payment			234,801.59
6/27/2022	Further - Flex			22,818.05
6/27/2022	Delta Dental			23,483.41
6/27/2022	Claims HealthPartners			168,800.57
6/27/2022	Letter of Credit Bank Fees			20,447.61
6/28/2022	Payroll			2,093,983.47
6/30/2022	AP Payment			81,263.60
JUNE	Postage			4,604.00
JUNE	Art Center CC Processing Fees			107.96
JUNE	MCEC Credit Card Processing Fees			23,654.04
JUNE	Mtka Webstore CC Processing Fees			12,949.97
JUNE	Athletic CC Processing Fees			1,249.90
JUNE	Bank Monthly Service Charge			1,178.15
JUNE	Aquatics CC Processing Fees			2,798.51
				\$ 8,500,400.81
JUNE				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.22%	8,215,505.55
Money Market	MSDLAF+ Liquid Class	NA	0.95%	1,000,436.85
Money Market	MSDLAF+ MAX Class	NA	0.35%	-
Term	MSDLAF	NA	Var	38,845,677.89
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	0.92%	32,430,369.12
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.22%	624,755.73
Various	Wells Fargo OPEB	NA	Var	15,254,694.87
				\$ 96,371,440.01

School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota

Board Agenda Item IX. g

Title: Approval of Agreement with  
Custodial and Maintenance Employees

Date: August 4, 2022

---

**CONTEXT/BACKGROUND:**

The district's representatives and the Custodial and Maintenance representatives have met and negotiated the terms and conditions of employment for the 2022-2024 collective bargaining agreement. The union voted and approved the terms and conditions of the new agreement on June 23, 2022. A summary of the negotiated changes is attached.

The tentative agreement meets the parameters set by the School Board. The wage schedule increases by 3.4% on July 1, 2022, and another 3.4% on July 1, 2023. Eligible custodian and maintenance employees will also be given step increases during the two years of the agreement.

In the second year of the contract, the monthly district contribution for health insurance increases by 5% per month.

We would like to acknowledge the work of the members of the Custodial and Maintenance team, who included Jason Schuneman, Derek Radde, Scott Hill, Jim Gosewisch, Lance Reschke, Mark Mason, and Local 284 Representative Shelly Johnson, and Tim Rosland, Robyn Klinker, and Paul Bourgeois who joined me as representatives of the district.

---

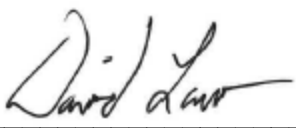
**RECOMMENDATION/FUTURE DIRECTION:**

That the School Board approve the collective bargaining agreement between the Minnetonka Public Schools and the custodial and maintenance unit for the period of July 1, 2022, through June 30, 2024.

Submitted by: \_\_\_\_\_

  
Michael Cyrus, Executive Director of Human Resources

Concurrence: \_\_\_\_\_

  
David Law, Superintendent

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
ARTICLE I – PURPOSE OF AGREEMENT	
ARTICLE II – RECOGNITION	
<p>ARTICLE III – GENERAL PROVISIONS</p> <p><u>Section 1. Duration, Termination, and Contrary Provisions</u>  <u>Subd. 1. Duration:</u> This Agreement is for the period from 12:01 a.m., July 1, <del>2020</del> <del>2022</del>, through 12:00 a.m., June 30, <del>2022</del> <del>2024</del>. There shall be no step or longevity advancement by any employee covered by this agreement pursuant to Article VIII after June 30, <del>2022</del> <del>2024</del>, until a successor Master Agreement has been negotiated and ratified by both parties.</p> <p><u>Subd. 2. Termination:</u> If a new agreement cannot be reached prior to 12:01 a.m., June 30, <del>2022</del> <del>2024</del>, this entire agreement shall remain in full force and effect.</p>	<p><b>Page 4</b> of current contract  Section 1, Subd. 1-2</p>
ARTICLE IV – DEFINITIONS	
<p>ARTICLE V – CLASSIFICATION OF EMPLOYEES</p> <p><u>Section 1. Classification of Employees and General Duties</u>  <u>Subd. 2. <del>Alternate Shift Lead Custodian: Night Lead: Alternate Shift Lead Custodian</del> The Night Lead</u> shall be required to obtain and keep current a special boiler license within 30 days of accepting the position.</p> <p><u>Section 2. Movement to a New Classification or Position</u>  <u>Subd. 5.</u> An employee who replaces an employee at a higher classification <del>for more than three (3) days</del> shall be entitled to receive the <del>rate of</del> pay associated with the higher classification (<u>see Schedule A</u>). Employees assigned to replace a non-unit position will receive a rate of pay equivalent to 14% of their base hourly rate of pay. <del>The higher rate of pay shall be paid from the fourth day, retroactive to the first day, until the absent employee returns to duties or is replaced. Once an employee has completed the initial three (3) days as a substitute, that employee shall then be entitled to the higher rate of pay for all future days of substituting during the remaining fiscal year.</del></p> <p><u>Section 3. Licensure Requirements</u>  <u>Subd. 1.</u> The following chart lists the minimum licensure requirements for each position.</p>	<p><b>Page 5</b> of current contract  Section 1, Subd. 2  <b>TA: 5/25/2022</b></p> <p><b>Page 7</b> of current contract  Section 2, Subd. 5  <b>TA: 5/9/2022</b>  Removed the word differential that was added in first sentence (rate of pay differential associated).  5/25/2022</p> <p><b>Page 8</b> of current contract  Section 3, Subd. 1  <b>TA: 5/31/2022</b></p>

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
---------	--------

<u>Job Title</u>	<u>Chief Class C</u>	<u>1<sup>st</sup> Class C</u>	<u>2<sup>nd</sup> Class C</u>	<u>Certified Pool Operator</u>	<u>Pesticide License</u>
HVAC Foreman	X			X	
Middle School Head Engineer		X		X	
Maintenance Specialist II		X	X		
HVAC Specialist II		X		X	
Elementary School Head Engineer		X			
Maintenance Specialist I			X		
HVAC Specialist I			X	X	
Grounds Foreman, Specialist I & II					X
Developmental Trainee			X	X	
DSC Custodian			X		

**(Full size chart on attached page)**

**Section 3. Licensure Requirements**

**Subd. 2.** The District will reimburse the employee for license and application fees once the employee provides proof of licensure for the following:

- Chief Class C
- 1<sup>st</sup> Class C
- 2<sup>nd</sup> Class C
- Special Engineer
- Certified Pool Operator
- Pesticide

The District will reimburse the employee for the tuition **for one one time for each** preparatory class for any of the licenses listed below once the employee provides proof of licensure. The District will provide flexibility with work schedules so the employee may attend the classes outside of their paid work day. **This benefit can be used one time during the employee's work history with Minnetonka Public Schools. Employees may submit a written request to be reimbursed for one additional class. The written request must state the employee's rationale for making the request and be submitted to the Coordinator of Facilities for review.**

- Chief Class C
- 1<sup>st</sup> Class C
- 2<sup>nd</sup> Class C
- Special Engineer

**Page 8** of current contract  
Section 3, Subd. 2  
**TA: 5/9/2022**



**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

[illegible]

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
<p><del>Subd. 2</del> An employee will receive as additional salary money allocated to the employee for that month which was not charged against the employee's account for purposes of purchasing health, dental, or life insurance.</p> <p><b>Section 2: Group Health and Accident Insurance</b></p> <p><del>Subd. 1</del> Eligibility: An employee shall be eligible for hospitalization, medical and major medical insurance benefits under the following circumstances: 1) a full time employee; or 2) on an approved leave of absence for medical purposes, not to exceed five (5) years.</p> <p><del>Subd. 2</del> The group health plan(s) for employees under the age of sixty five (65), shall contain the provisions of the policy in effect July 1, 2018, except as may be mutually agreed in writing between the parties. Employees over the age of sixty five (65) shall be covered only by such provisions of a plan, if any, as the insurance carrier is willing to provide to the District for such employee. The coverages and benefits shall be, in all cases, governed by the terms and conditions of the insurance policy and the policies and procedures of the insurance carrier. The Employer will select the insurance carrier and the insurance policy. To qualify for family coverage the employee must have eligible dependents as defined by the insurance carrier, and must make a request for such coverage on a form provided by the Employer.</p> <p><b>Section 1: Eligibility</b></p> <p>An employee shall be eligible for hospitalization, medical and major medical insurance benefits under the following circumstances: 1) a full time employee; or 2) on an approved leave of absence for medical purposes, not to exceed two (2) years.</p> <p><b>Section 2: Insurance Benefit Allocation</b></p> <p>The Employer shall pay a monthly district contribution according to the grid below for all employees who are eligible for, and are enrolled in, the School District Group Hospitalization, Medical, and Major Medical Plan who elect to receive coverage. Employees are responsible to request such coverage on a form provided by the Employer.</p> <p>For single coverage, an employee will receive as additional salary any money from the monthly district contribution that was not entirely used in purchasing single coverage through the employer.</p>	

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
---------	--------

To qualify for employee plus one or family coverage, the employee must have eligible dependents as defined by the insurance carrier and request such coverage on a form provided by the Employer.

Type of Health Coverage	Monthly District Contribution 2022-2023	Monthly District Contribution 2023-2024
Single	\$652	\$675
Employee +1	\$692	\$715
Family	\$817	\$900

The School District Group Hospitalization, Medical, and Major Medical Plan shall not be modified during the term of the Agreement to reduce the aggregate value of benefits except as may be mutually agreed in writing between the parties. Employees over the age of sixty-five (65) shall be covered by such provisions of a plan, if any, as the insurance carrier is willing to provide the District for such employees. The additional cost of any premiums shall be borne by the employee and paid by payroll deduction while the employee is receiving pay from the District. The coverages and benefits provided shall be, in all cases, governed by the terms and conditions of the insurance policy and policies and procedures of the insurance carrier. The Employer will select the insurance carrier and the insurance policy.

**Section 4. Long Term Disability (LTD) / Group Income Protection**

The Employer shall pay the full premium for income protection insurance for each employee who is regularly scheduled to work thirty (30) or more hours per week. The Employee shall be taxed on the employer paid premium. Such income insurance provisions shall be available for employees only if offered by the insurance carrier and then only based on the provisions and coverage the carrier is willing to provide. Coverages and benefits provided shall be, in all cases, governed by the terms and conditions of the insurance carrier. Such income protection insurance provision shall be available for employees over the age of sixty-five (65), only if offered by the insurance carrier and then only base on the provisions and coverage the carrier is willing to provide. The Employer will select the insurance carrier and the insurance policy.

**Page 14** of current contract  
Section 4  
**TA: 5/25/2022**

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT						
<p><u>Section 5. Dental Program:</u></p> <p><u>Subd. 1 Eligibility: An employee shall be eligible for dental program benefits if the employee is: 1) a full time employee; and, 2) enrolled in the District's dental program.</u></p> <p><u>Subd. 2 The Employer shall purchase except as stated in Section 4 of this Article, individual dental coverage for all employees who are eligible for, and are enrolled in, the school district group dental plan. Such plan shall contain the provisions of the policy in effect on July 1, 2018. The coverage and benefits provided shall be, in all cases, governed by the terms and conditions of the insurance policy and the policies and procedures of the insurance carrier. The Employer will select the insurance carrier and the insurance policy.</u></p> <p><u>Subd. 3 The additional cost of family dental coverage shall be borne by the employee and paid by payroll deduction if so requested by the employee on a form provided by the employer.</u></p> <p><u>An employee shall be eligible for dental program benefits if the employee:</u></p> <ol style="list-style-type: none"> <li><u>1. Is regularly employed for not less than thirty (30) hours per week and is otherwise qualified under the terms of the insurance policy;</u></li> <li><u>2. Has not terminated employment with the District; and</u></li> <li><u>3. Is enrolled in the District dental program.</u></li> <li><u>4. Family dental is available; the difference between family and single shall be borne by the employee.</u></li> </ol> <p><u>The employer shall pay for individual dental coverage for all employees who are eligible for and enrolled in the School District Group Dental Plan.</u></p>	<p><b>Page 14</b> of current contract  Section 5, Subd. 1-3  <b>TA: 5/31/2022</b></p>						
<p><b>ARTICLE X – MISC. BENEFITS</b></p> <p><u>Section 1. Paid Holidays</u></p> <p><u>Subd. 3 Holidays:</u></p> <table border="0"> <tr> <td>a. <u>Independence Day July 4</u></td> <td>g. <u>New Year's Day January 1</u></td> </tr> <tr> <td>b. Labor Day</td> <td>h. Martin Luther King Day</td> </tr> <tr> <td>c. Thanksgiving Day</td> <td>i. President's Day</td> </tr> </table>	a. <u>Independence Day July 4</u>	g. <u>New Year's Day January 1</u>	b. Labor Day	h. Martin Luther King Day	c. Thanksgiving Day	i. President's Day	<p><b>Page 15</b> of current contract  Section 1, Subd. 3  <b>TA: 05/25/2022</b></p>
a. <u>Independence Day July 4</u>	g. <u>New Year's Day January 1</u>						
b. Labor Day	h. Martin Luther King Day						
c. Thanksgiving Day	i. President's Day						

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
<p>d. Day following Thanksgiving Day</p> <p>e. <del>Christmas Eve Day</del> <del>December 24</del></p> <p>f. <del>Christmas Day</del> <del>December 25</del></p> <p>j. <del>Good Friday</del> <del>Friday</del> <del>immediately before the</del> <del>Easter holiday</del></p> <p>k. Memorial Day</p> <p>j. One floating holiday to be used on a non-school day</p> <p><u>If a paid holiday falls on a non-working day, the District will declare that the working day immediately preceding the holiday or the working day immediately following the holiday shall be observed in lieu of said holiday.</u></p> <p><u>Section 2. Vacations</u>  <u>Subd. 1.</u> All full-time employees shall be granted a paid vacation which shall accrue to the employee from July 1 to June 30. An employee's vacation time shall accrue only during the time the employee is both employed by the District and receiving pay directly from the District. Employees <del>accrue and</del> are eligible to use vacation, subject to the approval of the Supervisor. The maximum vacation days carried forward from year to year as of June 30 cannot exceed 1.5 times the annual accrual.</p> <p><u>Section 2. Vacations</u>  <u>Subd. 3.</u> Employees shall have their first year's vacation prorated at the rate of .92 of a day per month. During the first and last month of any employee's employment, the employee must work half or more of the working days in a given month to receive <del>vacation</del> accrual for that month. Holidays and approved paid leaves shall be counted in those number of days. <del>Use of accrued vacation days begins after the employee's probationary period.</del> Subsequent to the first year of employment, employees with a start date of December 31 or earlier will be given credit for a full year of service for purposes of calculating vacation accrual.</p> <p><u>Section 3. Uniforms</u>  The District will furnish uniforms appropriate to the type of work the employee performs for the District. An employee committee will be formed to advise district on uniforms. <u>Employees will be allocated \$250 annually for the purpose of purchasing uniforms.</u></p>	<p><b>Added language 5/31</b>  <b>TA: 5/31/2022</b></p> <p><b>Page 15</b> of current contract  Section 2, Subd. 1  <b>TA: 5/31/2022</b></p> <p><b>Page 16</b> of current contract  Section 2, Subd. 3  <b>TA: 5/31/2022</b></p> <p><b>Page 17</b></p> <p><b>Page 17</b> of current contract</p>

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
<p><b><u>Section 4. Tax Sheltered Annuities</u></b></p> <p><del>Subd. 1. The School Board will purchase a tax sheltered annuity for any employee, employed prior to July 1, 2000, who desires this type of retirement program. In order to qualify, employees must enter into a contract modification on a form provided by the school district. This modification may be requested to commence on July 1 only of any fiscal year. However, such contract modification shall expire when revoked by the employee or his employment has terminated.</del></p> <p><del>No contract modification for the purchase of a tax sheltered annuity for any District employee will be accepted unless it is in excess of \$9.99 per pay period.</del></p> <p><del>Subd. 2. The District will purchase a tax sheltered annuity equal to one percent (1%) of the employee's base salary (i.e., without overtime or other stipends) for all employees who have not less than eleven (11) years of allowable experience with the District.</del></p> <p><del>The District will purchase a tax sheltered annuity equal to two percent (2%) of the employee's basic earnings for all employees who have not less than twelve (12) years of allowable experience in Minnetonka.</del></p> <p><del>The one (1%) and two percent (2%) matching annuity indicated above are not cumulative.</del></p> <p><del>Years of service shall be measured as of July 1 each year for the following year. Employees with a start date of December 31 or earlier will be given credit for a full year of service for purposes of receiving the District match.</del></p> <p><del>Subd. 3. Tax sheltered annuity purchases will be limited to companies currently having employees enrolled in the program. Additional carriers will be accepted only if they have ten (10) or more of the Employer's employees who desire the program through the specific company requesting to be added, and then, only with written approval of the Employer.</del></p> <p><del>Subd. 4 In order to receive the District's matching contribution to the employee's TSA, the employee must provide the District payroll office with ten work days written notice that the employee wishes the District's contribution to begin. The employee must provide the same notice for any increase in the District's contribution for which the employee becomes eligible.</del></p>	<p>Section 4, Subd. 1-4  Move out of contract &amp; into  MOU – <b>See attached</b>  <b>TA: 5/31/2022</b></p>

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
<p>ARTICLE XI – BASIC LEAVE</p> <p><u>Section 1. Basic Leave Allowance and Uses</u>  Subd. 1. Employees who <del>have completed their probationary period and</del> are regularly scheduled to work at least fourteen (14) hours per week shall be entitled to accrue basic leave as follows: Employees regularly scheduled to work forty (40) hours per week shall accrue 8 hours of basic leave per month of active employment. Employees who are regularly scheduled to work at least fourteen (14) hours per week but less than forty (40) hours per week shall accrue basic leave equal to the average number of hours worked per day for each month of active employment.</p> <p><u>Section 2. Sick Leave</u>  Subd. 7. <del>No employee shall be permitted to use more than sixty-five (65) days of the employee's total accrued sick leave during any one period of absence. During any one period of absence, employees shall be permitted to use their total accrued sick leave for the long-term disability (LTD) elimination period of 90 calendar days or up to 65 days of the employee's total accrued sick leave, whichever comes first.</del></p> <p><u>Section 3. Personal Leave</u>  Subd. 1. Upon request, one (1) day of personal leave per year will be granted at the employer's discretion without salary deduction for obligations of non-recreational nature which cannot be fulfilled on a non-duty day. Except in an emergency, there shall be three (3) days notice to the supervisor of the request for leave under this Section.</p> <p>A day's salary for a full time, twelve (12) month service shall be eligible for personal <del>affairs</del> leave only during their regularly scheduled work period. In addition, employees who are assigned to less than full time, twelve (12) month service shall have a pro-rata day's pay determined by totaling the hours worked during the previous four (4) weeks to the leave and multiplying by five percent (5%).</p>	<p><b>Page 18</b> of current contract  Section 1, Subd. 1  <b>TA: 05/25/2022</b></p> <p><b>Page 20</b> of current contract  Section 2, Subd. 7  <b>TA: 5/31/2022</b></p> <p><b>Page 20</b> of current contract  Section 3, Subd. 1-2  <b>TA: 05/25/2022</b></p>

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
<p>Subd. 2. The number of leaves granted under this Section <b>on any given day</b> shall be limited to no more than ten percent (10%) of the employees described in Article II.</p> <p>Section 5. Sick Leave Incentive  If employees have a minimum sick leave balance of <b>70 days 560 hours</b> on June 30, the District will convert up to two sick days per year to floating holidays. The floating days must be used on non-student contact days and shall not be cumulative from year to year. Employees <b>not wishing who want</b> to convert the sick days to floating holidays, must notify payroll by June 30.</p>	<p><b>Page 21</b> of current contract  Section 5  <b>TA: 05/25/2022</b></p>
ARTICLE XII – OTHER LEAVES	
ARTICLE XIII – WEATHER RELATED EMERGENCY SCHOOL CLOSINGS	
ARTICLE XIV – NON-WEATHER RELATED CLOSINGS	
ARTICLE XV – MILEAGE	
ARTICLE XVI – SENIORITY	
<p>ARTICLE XVII – PLAN, RETIREMENT PAYMENT, RETIREMENT INSURANCE</p> <p>Section 1. PLAN  Subd. 1. Purpose The purpose of the Transition Trust (hereafter called the PLAN) is to encourage employees to develop a financial plan for their future by providing money, which would otherwise have been available at retirement, for investment during the course of employment with the District. The PLAN will require participation by the employee coupled with a matching contribution from the District. <b>The District contribution must be a dollar for dollar match per Minnesota Statute 356.24 Subd 3 (f).</b> The objective of the PLAN is to develop a long-term solution to the concept of severance for employees, while preserving a retirement payment plan for employees near retirement</p> <p>Subd. 2. District Matching Benefits</p>	<p><b>Page 27</b> of current contract  Section 1, Subd. 1  <b>TA: 5/31/2022</b></p> <p><b>Page 27</b> of current contract</p>



**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
---------	--------

YEARS OF SERVICE	BOARD MATCHING CONTRIBUTION	
0-3 years	No District match	
4 - 5 years	\$300	\$500 Match
6-10 years	\$500	\$700 Match
11-15 years	\$700	\$900 Match
16-20 years	\$1,000	\$1,200 Match
21+ years	\$1,200	\$1,400 Match
Lifetime Maximum District Contribution		\$18,400 \$25,000

Section 1, Subd. 2

Subd. 3. Eligibility. Employees hired prior to July 1, 2000, will be eligible to participate. Employees working 75 percent or more of a full-time schedule shall receive the full contribution.

**Page 27** of current contract  
Section 1, Subd. 3a  
**TA: 5/31/2022**

### a. Benefits Cannot be Accumulated

The District contribution will begin when the employee initiates an eligible investment program at an amount equal to or greater than the benefit schedule set out in Subd. 2, above.

An employee may elect to contribute to the selected program more than the District match. The PLAN only defines the limits of the District's participation in the selected program.

The District match cannot be accumulated on a year-to-year basis if an employee elects to begin participation after the first year of eligibility.

The District match for an employee who elected PLAN benefits will not be limited to the cumulative amount stated for a specific bracket (i.e. \$3,450 for 21+ years), but shall be limited to the career maximum of \$18,400 \$25,000. In no case, however, will the annual district match exceed the annual amount for which the employee is eligible based upon years of service.

Section 4. PLAN Benefits for Employees Hired On or After July 1, 2000  
Subd. 2. Benefit: Employees completing three years of service, beginning with their fourth year of service, shall be eligible for a tax sheltered annuity equal to two percent (2%) of the employee's base salary (i.e., without overtime, shift differentials or other stipends). The

**Page 31** of current contract  
Section 4, Subd. 2  
**TA: 5/31/2022**

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT								
<p><u>District contribution must be a dollar for dollar match per Minnesota Statute 356.24 Subd 3 (f).</u></p> <p>Employees completing nine years of service, beginning with their tenth year of service, shall be eligible for a tax sheltered annuity equal to four percent (4%) of the employee's base salary (i.e., without overtime, shift differentials, or other stipends). <u>The District contribution must be a dollar for dollar match per Minnesota Statute 356.24 Subd 3 (f).</u></p> <p>Employees working 75 percent or more of a full-time schedule shall be eligible to participate.</p> <p><u>Section 4. PLAN Benefits for Employees Hired On or After July 1, 2000</u>  <u>Subd. 3. Administration of PLAN</u></p> <p>c. <u>Plan Year Begins July 1</u>  The annual year for the <u>Level I</u> district contributions shall be July 1 through June 30. Changes in district matching amounts, based on years of service, shall occur on July 1 of each year.</p> <p>Employees must establish participation in an eligible Deferred Income or TSA plan, as defined by Minnesota Statutes, before the District will begin matching contributions.</p> <p><u>Section 4. PLAN Benefits for Employees Hired On or After July 1, 2000</u></p> <p>g. <u>Enrollment Limited to Participating Companies</u>  Tax sheltered annuity purchases will be limited to companies currently having employees enrolled in the program.</p> <p>For new employees hired for employment for the 2018-2019 school year and thereafter, tax sheltered purchases will be limited to the following 8 tax sheltered annuity companies:</p> <table data-bbox="243 1785 909 1932"> <tr> <td>American Funds</td><td>Great West</td></tr> <tr> <td>Ameriprise</td><td>VOYA</td></tr> <tr> <td>AXA Equitable Life</td><td>ESI Financial</td></tr> <tr> <td>Common Wealth Annuity</td><td>Vanguard</td></tr> </table>	American Funds	Great West	Ameriprise	VOYA	AXA Equitable Life	ESI Financial	Common Wealth Annuity	Vanguard	<p><b>Page 31</b> of current contract  Section 4, Subd. 3 c  <b>TA: 05/25/2022</b></p> <p><b>Page 32</b> of current contract  Section 4, Subd. 3 g</p>
American Funds	Great West								
Ameriprise	VOYA								
AXA Equitable Life	ESI Financial								
Common Wealth Annuity	Vanguard								

**STATUS OF NEGOTIATIONS**  
**SCHOOL SERVICE EMPLOYEES LOCAL #284**  
**CUSTODIAL & MAINTENANCE SEIU AFL-CIO**  
**& MINNETONKA PUBLIC SCHOOLS #276**  
**July 1, 2022 to June 30, 2024**

ARTICLE	RESULT
All employees are also eligible to participate in the State of Minnesota 457 Deferred Compensation tax-deferred savings plan <u>or New York Life (457).</u>	
ARTICLE XVIII – GRIEVANCE PROCEDURES	
SALARY SCHEDULE A:  <b>See attached</b>	<b>Page 36</b> of current contract See attached

Section 3. Licensure Requirements

Subd. 1. The following chart lists the minimum licensure requirements for each position.

<u><b>Job Title</b></u>	<u><b>Chief Class C</b></u>	<u><b>1<sup>st</sup> Class C</b></u>	<u><b>2<sup>nd</sup> Class C</b></u>	<u><b>Certified Pool Operator</b></u>	<u><b>Pesticide License</b></u>
HVAC Foreman	X			X	
Middle School Head Engineer		X		X	
Maintenance Specialist II		X	X		
HVAC Specialist II		X		X	
Elementary School Head Engineer		X			
Maintenance Specialist I			X		
HVAC Specialist I			X	X	
Grounds Foreman, Specialist I & II					X
Developmental Trainee			X	X	
DSC Custodian			X		

**MEMORANDUM OF UNDERSTANDING**

**Article X, Section 4:**

**TAX SHELTERED ANNUITIES**

**(Retirement Benefits for Ronald Mehus, Craig Owen, James Gosewisch, Scott Hill and Doug Koski)**

Whereas, the 2020-2022 collective bargaining agreement included a tax sheltered annuity retirement plan described in Article X, Section 4 that pertains only to five members of the School Service Employees Local #284 Custodial and Maintenance Employees: Ronald Mehus, Craig Owen, James Gosewisch, Scott Hill and Doug Koski

Whereas, it is the desire of the Minnetonka Public Schools and the School Service Employees Local #284 Custodial and Maintenance Employees to specifically ensure that the retirement benefit for these five employees is clearly defined when the language of Article X, Section 4 is removed from the master agreement for 2022-2024.

The parties agree that:

1. Ronald Mehus, Craig Owen, James Gosewisch, Scott Hill and Doug Koski) continue to be eligible for the provisions of Article X, Section 4 (contract language is attached) until their employment is severed with the Minnetonka Public Schools.
2. These five employees will also be eligible for the provisions of the Article XVII Sections 1 PLAN, Section 2 Retirement Payment, and Section 3 Retirement Insurance Options.
3. A copy of this MOU shall be placed in each of their personnel and benefits files.

**School Service Employees Local #284 Custodial and Maintenance Employees**

\_\_\_\_\_  
Union Representative Signature

\_\_\_\_\_  
Ronald Mehus Signature                      Craig Owen Signature

\_\_\_\_\_  
James Gosewisch Signature                      Scott Hill Signature

\_\_\_\_\_  
Doug Koski Signature

**Minnetonka Public Schools**

\_\_\_\_\_  
District Negotiator Signature

#### **Section 4. Tax Sheltered Annuities**

**Subd. 1.** The School Board will purchase a tax sheltered annuity for any employee, employed prior to July 1, 2000, who desires this type of retirement program. In order to qualify, employees must enter into a contract modification on a form provided by the school district. This modification may be requested to commence on July 1 only of any fiscal year. However, such contract modification shall expire when revoked by the employee or his employment has terminated.

No contract modification for the purchase of a tax sheltered annuity for any District employee will be accepted unless it is in excess of \$9.99 per pay period.

**Subd. 2.** The District will purchase a tax sheltered annuity equal to one percent (1%) of the employee's base salary (i.e., without overtime or other stipends) for all employees who have not less than eleven (11) years of allowable experience with the District.

The District will purchase a tax sheltered annuity equal to two percent (2%) of the employee's basic earnings for all employees who have not less than twelve (12) years of allowable experience in Minnetonka.

The one (1%) and two percent (2%) matching annuity indicated above are not cumulative.

Years of service shall be measured as of July 1 each year for the following year. Employees with a start date of December 31 or earlier will be given credit for a full year of service for purposes of receiving the District match.

**Subd. 3.** Tax sheltered annuity purchases will be limited to companies currently having employees enrolled in the program. Additional carriers will be accepted only if they have ten (10) or more of the Employer's employees who desire the program through the specific company requesting to be added, and then, only with written approval of the Employer.

**Subd. 4.** In order to receive the District's matching contribution to the employee's TSA, the employee must provide the District payroll office with ten work days written notice that the employee wishes the District's contribution to begin. The employee must provide the same notice for any increase in the District's contribution for which the employee becomes eligible.

## SCHEDULE A: SALARIES

		<u>2020-21</u>	<u>2021-22</u>
	<u>Step</u>	<u>Rate</u>	<u>Rate</u>
Class I	Step 1	\$18.31	\$18.68
	Step 2	\$19.06	\$19.44
	Step 3	\$19.81	\$20.21
	Step 4	\$21.21	\$21.63
Class II	Step 1	\$21.55	\$21.98
	Step 2	\$22.05	\$22.49
	Step 3	\$22.84	\$23.30
	Step 4	\$24.05	\$24.53

<b>Class I</b>	<u>2022-2023</u>	<u>2023-2024</u>
Step 1	\$19.32	\$19.97
Step 2	\$20.10	\$20.78
Step 3	\$20.90	\$21.61
Step 4	\$22.37	\$23.13

<b>Class II</b>	<u>2022-2023</u>	<u>2023-2024</u>
Step 1	\$22.73	\$23.50
Step 2	\$23.25	\$24.05
Step 3	\$24.09	\$24.91
Step 4	\$25.36	\$26.23

### Head Custodian and Specialist Rates of Pay

Hourly rate will be based upon appropriate Class II step multiplied by the factor as indicated below.

<u>Position</u>	<u>Factor</u>
Upon completion of Developmental Trainee Program .....	2%*

\* The employee must apply and compete for job postings for which the Developmental Trainee program is designed. If the employee does not apply the employee will no longer receive the additional 2% factor.

Grounds Specialist I, HVAC Specialist I, Maintenance Specialist I .....	7.5%
---	------

Head Elementary School ..... 8.7%

Grounds Specialist II, HVAC Specialist II, Maintenance Specialist II ..... 9.5%\*\*

\*\* It is expected that employees in the Specialist II category shall have the experience in the skill area they represent to execute their skill without supervision.

Head Middle School, Painter Foreman ..... 11.5%

HVAC Foreman, Grounds Foreman, Carpenter Foreman ..... 14%

<b>2022-23</b>					
<b>Position</b>	<b>% Factor</b>	<b>STEPS</b>			
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Developmental Trainee Program Completion</b> * The employee must apply and compete for job postings for which the Developmental Trainee program is designed. If the employee does not apply the employee will no longer receive the additional 2% factor.	<b>2.0%</b>	\$23.18	\$23.72	\$24.57	\$25.87
<b>Grounds Specialist I</b> <b>HVAC Specialist I</b> <b>Maintenance Specialist I</b>	<b>8.5%</b>	\$24.66	\$25.23	\$26.14	\$27.52
<b>Head Elementary School</b>	<b>9.7%</b>	\$24.93	\$25.51	\$26.43	\$27.82
<b>Grounds Specialist II</b> <b>HVAC Specialist II</b> <b>Maintenance Specialist II</b> ** It is expected that employees in the Specialist II category shall have the experience in the skill area they represent to execute their skill without supervision.	<b>10.5%</b>	\$25.11	\$25.70	\$26.62	\$28.03
<b>Head Middle School</b> <b>Painter Foreman</b>	<b>12.5%</b>	\$25.57	\$26.16	\$27.10	\$28.53
<b>HVAC Foreman</b> <b>Grounds Foreman</b> <b>Carpenter Foreman</b>	<b>15.0%</b>	\$26.14	\$26.74	\$27.71	\$29.17

<b>2023-2024</b>					
<b>Position</b>	<b>% Factor</b>	<b>STEPS</b>			
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Developmental Trainee Program Completion</b> * The employee must apply and compete for job postings for which the Developmental Trainee program is designed. If the employee does not apply the employee will no longer receive the additional 2% factor.	<b>2.0%</b>	\$23.97	\$24.53	\$25.41	\$26.75
<b>Grounds Specialist I</b> <b>HVAC Specialist I</b> <b>Maintenance Specialist I</b>	<b>8.5%</b>	\$25.50	\$26.09	\$27.03	\$28.46
<b>Head Elementary School</b>	<b>9.7%</b>	\$25.78	\$26.38	\$27.33	\$28.77
<b>Grounds Specialist II</b> <b>HVAC Specialist II</b> <b>Maintenance Specialist II</b> ** It is expected that employees in the Specialist II category shall have the experience in the skill area they represent to execute their skill without supervision.	<b>10.5%</b>	\$25.97	\$26.57	\$27.53	\$28.98



<b>Head Middle School Painter Foreman</b>	<b>12.5%</b>	<b>\$26.44</b>	<b>\$27.05</b>	<b>\$28.03</b>	<b>\$29.50</b>
<b>HVAC Foreman Grounds Foreman Carpenter Foreman</b>	<b>15.0%</b>	<b>\$27.03</b>	<b>\$27.65</b>	<b>\$28.65</b>	<b>\$30.16</b>

<b>LONGEVITY PAY</b>	
Beginning 5 <sup>th</sup> consecutive year	\$0.75
Beginning 8 <sup>th</sup> consecutive year	\$0.95
<b>Beginning 12<sup>th</sup> consecutive year</b>	<b>\$1.15</b>
Beginning 15 <sup>th</sup> consecutive year	<del>\$1.15</del> <b>\$1.35</b>

<b>SHIFT DIFFERENTIAL</b>	
Add the following amounts to the regular rate of pay.	
Second Shift: (Starts work after 3:00 p.m. or ends shift after 8:00 p.m.)	\$0.45
Third Shift: (Ends shift after 12:00 midnight or begins work before 4:30 a.m.)	\$0.65
Saturday/Sunday Day Shift:	\$0.52
Saturday/Sunday Second and Third Shift:	\$1.00
A maximum of one of the above differentials whichever is the highest will be paid for a shift.	

<b>OTHER DIFFERENTIALS</b>	
Holiday	Double regular rate of pay
Night Lead <del>(or Elementary)</del>	<del>\$0.50</del> <b>\$0.75/per hour</b>