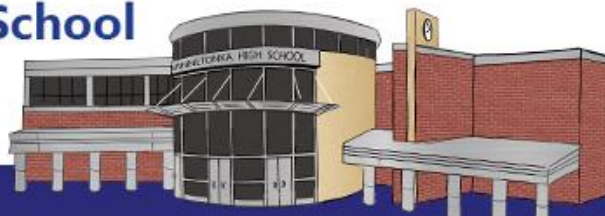




Minnetonka High School

Weekly Principal Update



Principal's Update for April 3, 2020

Quick Links

[Daily A and B Day Schedule](#)

[e-learning Home Page including tech support and FAQ](#)

[Counselor Support & Contact Info](#)

[District Wellness Page](#)

Welcome to e-learning - April 6

Dear Students and Families,

I hope you are doing well and are ready for school to start on Monday. We are eager to return to learning in this new, e-learning mode. Your teachers have been preparing and are ready to welcome you back. This email should give students 4 key actions steps to be ready for Monday!

What do I need to do to be ready for day one of e-learning?

1. SET-UP A WORK SPACE:

Determine where you will be “in school.” Whether it be a desk in your room, dining room, kitchen, or home office, make sure your learning space is relatively quiet and free from distractions (i.e. not your bed or a hammock).

2. GET YOUR TECH READY:

- Ensure your iPad is ready and charged at 100% and confirm that your iPad is updated to the latest iOS. Back up Notability,
- Download Google Hangouts Meet from Self Service and log in with your @mtka.org account.
- Locate the Tech Tips (PORT) app icon on your iPad

3. ATTEND YOUR CLASSES AND FOLLOW THE A/B SCHEDULE:

Be ready at the start of each period by logging into Schoology with update notifications turned on. Teachers will take attendance as normal. If a student is ill or unable to participate in class that day, report absences via Skyward Family Access. [Detailed instructions are available at this link.](#)

4. READY YOUR COMMUNICATION TOOLS:

Your school gmail will be an important communication tool while the e-learning schedule is in place. Should Schoology not be available for an extended period of time, you will receive class information via your school gmail account.

OUR WORK TOGETHER

As we move to MHS e-learning, I want to remind us of our core values of “do the right” and “represent us well” that are the foundation of our work.

Our expectations are the same whether we are virtual or in person. As video will be one of our learning tools, I’d ask all parents and students to review this [Video Conferencing tools and norms document](#). Please remember that video conferencing using district technology is only for educational purposes. We all have a role in using the tools ethically and responsibly for that reason.

As I close, I’d like to come back to a few key words: **flexibility, positivity, and understanding**. These will continue to guide our work as we move forward together.

We are a relationships-based community, and as we begin e-learning, we will emphasize the chance to connect first and, as well, re-engage in the learning. This is a new approach for all of you and our staff, but the MHS focus on building exceptional student experiences has not changed and we look forward to new ways to make this happen.

Thank you for your support and collaboration as we take these next steps together.

Tonka, I can’t wait to get everyone back on Monday.

Jeff Erickson
MHS Principal

PS. There are still MORNING ANNOUNCEMENTS @ NOON

Morning Announcements will take place at noon live on Mondays and Fridays and you will receive a link in your school gmail each morning by 11:00 a.m. For clubs and activities, you will be able to submit short videos to air or text to be read by the anchors on Wednesdays during announcements. To submit a video or written announcement, [please click here](#).