

Please return from to: Trisha Sorenson, District Facility Scheduler, Minnetonka Public Schools, 5621 County Road 101, Minnetonka, MN 55345 trisha.sorenson@minnetonka.k12.mn.us Phone: 952-401-5052 . FAX: 952-401-5032

## **Space Request – Youth Basketball**

### **Youth Teams formed and insured through AAU/MYAS – Sponsored by Parents**

AVAILABLE LOCATIONS: MME, MMW, Elementary wood floor gyms (Mon through Fri)

TIMES: 6:00-7:30 pm  
(or) 7:30-9:00 pm

# OF PRACTICES: 2 per team per week  
No practice week of Spring Break

PLEASE PROVIDE:

1. Team Name - use Team Johnson, etc, using Coach's name \_\_\_\_\_
2. Did this team practice last year, if so Team Name? \_\_\_\_\_
3. Coach/contact name, address, **cell phone** and **\*\*email address**.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*A permit will be sent to the e-mail address provided.**

4. Choice of EAST or WEST side of district: \_\_\_\_\_
5. Grade level or age: \_\_\_\_\_
6. Boys or Girls: \_\_\_\_\_
7. First date of practice: \_\_\_\_\_
8. Last date of practice: \_\_\_\_\_
9. Provide when available the list of players with names and addresses.
10. Provide before first practice date the liability insurance coverage naming Minnetonka Public Schools as a certificate holder or additionally insured.

PREFERENCES:

Day of Week – Practice 1 \_\_\_\_\_  6:00-7:30 (or)  7:30-9:00  
Day of Week – Practice 2 \_\_\_\_\_  6:00-7:30 (or)  7:30-9:00  
(list alternate or second choices)

REQUIRED:

**\*\*\*Need Certificate of Liability Insurance & Team Roster with Player Names & Addresses**

#### **Reminders about Minnetonka School District Facility Use.**

1. Permits can only be issued if all of the above requested information is provided.
2. Please read the permit you receive and carry it with you to practices.
3. Custodians are on duty in all buildings during the scheduled practice times.
4. Please enter and leave through the designated entrance/exit.
5. Please do a visual search of the gym before you leave, all spaces should be picked up and left ready for the next school day.
6. Gym times may be switched between teams.
7. Practices are limited to an hour and a half per evening.
8. Do not enter the gym until your scheduled start time.

Permit No: \_\_\_\_\_

Issued & E-mailed: \_\_\_\_\_

Team Name: \_\_\_\_\_

Insurance in? \_\_ Roster in? \_\_