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You want to **make a Purchase** from the Scenic Heights PTA Webstore but the system **says your ID does not exist** .

You Pay for lunches and Fields trip on the Webstore, but those are done on the District account. The problem is that the District and the PTA are 2 different “entities” and they have different accounts”.

So to **purchase something from the PTA** you have to create an account with the PTA. The **GOOD NEWS** is, you can use the **same user ID and password as your District account**. Since they are different accounts it will work and it’s easier for you.

NEW to Scenic Heights PTA, chose the item you want to purchase and then follow the prompt to create your account. Screen prints are below.

PLEASE MAKE SURE THAT YOU ANSWER EACH QUESTIONS even if the answer is “0” or the order will not complete properly.

You will need to make a selection for each of the drop-downs below in order to complete your payment.

Product Details: (sku:Elem Directory Book)

- Price: Amount Varies (per Item)

To purchase, choose your options, then click "Add to Shopping Cart" at the bottom of this page.

How many directories do you need?: * Required

Oldest child's SH teacher 2014-15: * Required

Enter Oldest Child's Last Name, First Name:

Choose the items—fill out each field and



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Your Shopping Cart

Thank you for shopping with us! Here are the items you have chosen for purchase. (Your shopping cart, Step 1).

Items:	Price	* Qty	Total	Remove
Scenic Heights Elementary Directory Book Note: test test test How many directories do you need?: 1-Directory for Oldest child's SH teacher 2014-15: *Staff (SHE Staff)	\$3.00	<input type="text" value="1"/>	\$3.00	<input checked="" type="button" value="X"/>
Total: \$3.00				
<input type="button" value="UPDATE TOTALS"/>		<input type="button" value="EMPTY"/>	<input type="button" value="CONTINUE SHOPPING"/>	<input checked="" type="button" value="GO TO CHECKOUT"/>

Remember to click the "Update Totals" button if you modify quantities. When you are ready for Step 2, click the "Go to Checkout" button.

Have another questions? Click on Contact US to ask.

Verify your choice and press go to checkout.





Your Shopping Cart

If you are using Internet Explorer 7, you may encounter a problem with the drop-down list when selecting a credit card option which Microsoft has confirmed in the Internet Explorer 7 browser.

- To complete checkout, click on the non-working drop-down menu and use the Up and Down Arrow keys on your keyboard.
- To resolve this issue, upgrade your browser to Internet Explorer 8. For more information, visit the following Microsoft website: <http://windows.microsoft.com/en-US/internet-explorer/downloads/ie-8>
- If none of the solutions above can be implemented, Microsoft released a fix on November 2nd that can be downloaded: <http://support.microsoft.com/kb/2628724>

Invalid username or password. Please check your login information and try again.

Enter your email address:

- I am a new customer**
(You'll create a password later)
- I am a returning customer and my password is**

[Forgot your password? Click here.](#)

If this is your first time using the PTA's Webstore, Enter your email address, then select I'm a new Customer and Press CONTINUE



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Have another questions? Click on Contact US to ask.

Your Shopping Cart

Please enter new account information below.

First Name: *
Last Name: *
Address: *
Address (cont.): *
City: *
State: *
Country: *
Zip: *
Phone: *
Email: *
Password: * [See Hints](#)
Re-Type Password: *

Fill out the details to create your User ID on the PTA's Web Store.

Then press continue.

The District and the PTA each have their own stores. However you can use the SAME ID name and password on both stores. They are not related in any way.





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Your Shopping Cart

Welcome to Checkout! Please fill out the basic info needed to finalize your order. Thank You!

Items:	Price	Qty	Total
Scenic Heights Elementary Directory Book Note: test test test How many directories do you need?: 1-Directory for Oldest child's SH teacher 2014-15: *Staff (SHE Staff)	\$3.00	1	\$3.00
Total:			\$3.00
Order Total:			\$3.00

<< RETURN TO CART

BILLING INFO:

* First Name: * Last Name:

* Address 1: Address 2:

* City: * State: * Country:

* Zip Code: * Telephone:

CONTINUE

*Required field

Verify your info and press continue.



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Have another questions? Click on Contact US to ask.



Your Shopping Cart

Cart

Items	Price	Qty	Total
Scenic Heights Elementary Directory Book <input type="checkbox"/> Note: test test test <input type="checkbox"/> How many directories do you need?: 1-Directory for <input type="checkbox"/> Oldest child's SH teacher 2014-15: *Staff (SHE Staff)	\$3.00	1	\$3.00
Total:			\$3.00
Order Total:			\$3.00

Customer Info

SHE PTA INFO
5056 Scenic Heights Dr
Minnetonka, MN 55345

Credit Card Payment Info

Credit Card Number: Cardholder Name:

Nickname (Optional):

Save this card

CANCEL

VERIFY INFO

Add your Credit card information and verify info, there are a few more steps to confirm the order.

Next time you can choose returning customer at the beginning of the transaction.